



SHRI HURAKADLI AJJA SHIKSHANA SAMITI'S
SMT. K. S. JIGALUR ARTS & DR. (SMT) S. M. SHESHGIRI
COMMERCE COLLEGE FOR WOMEN,
DHARWAD



CAREER GUIDANCE CELL & STUDENT WELFARE COMMITTEE

Organizes

**ONE DAYS WORKSHOP ON
RESUME WRITING AND INTERVIEW SKILLS**

DATE : 24 -01-2018

RESOURCE PERSON: Shri.Rajendrakumar Math

Smt.Pushpa S.Abbigeri

Convener

Career Guidance & Counseling Cell

Dr.Girija M.Yabannavar

Student Welfare Officer

Dr. Sadhana G.Mathad

President



ALL ARE CORDIALLY INVITED

(Signature)

Principal

S.M.A.S. Samiti's
Smt. K. S. Jigalur Arts and
Dr. (Smt) S. M. Sheshgiri Commerce
College for Women, Dharwad

Notice

Date; 22-01-2018

It is hereby informed to all the students that a **One Day Workshop on Resume writing and Interview Skills** is organized by Student Welfare Association on 24-01-2018 at College function Hall.

Hence all the students are requested to attend the program.

Girij

Dr. Girija M. Yabannavar

Convener

Student Welfare Association

Smathad

Dr. Sadhana G Mathad

Principal

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Girij

Principal

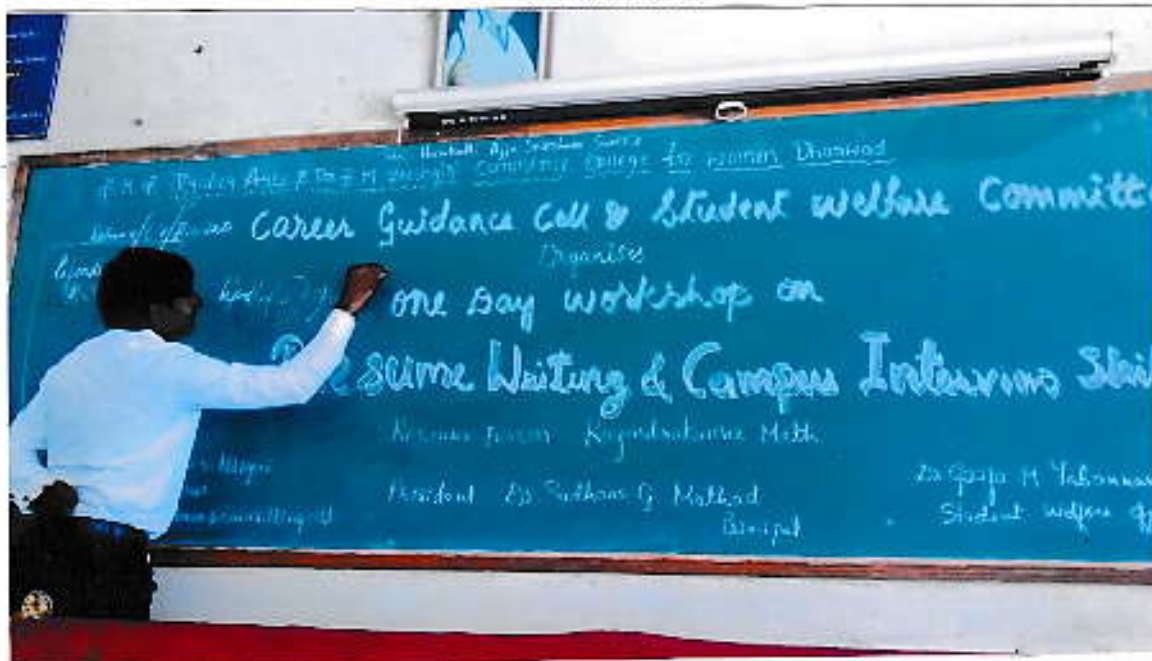
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Women Dharwad

Student Welfare Association

One Day Workshop
On

RESUME WRITING AND INTERVIEW SKILLS 24-01-2018



Objectives:

- To improve the art of resume writing skills.
- To inculcate skills required for interview to get good job.

One day workshop was organized by Student Welfare Association on the topic "RESUME WRITING AND INTERVIEW SKILLS" on 24th January, 2018. Resource person Prof. Rajendrakumar Hiremath explained the need and importance of resume writing and interview skills for career development and economic betterment in the life of every student. Writing a resume is a challenging for fresher. Preparation is the best way to succeed. He gave some tips to the students.



[Signature]
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one day workshop on Resume writing & Campus Interview skills 24/1/18



Resource person Shri Rajendrakumar Math addressing the gathering



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While preparing your resume

- It should be consistent, clear, concise, accurate and relevant.
- Resume should not exceed two pages.
- Resume can be easy to read and clearly structured.
- Mention your curricular and extracurricular achievements.
- Avoid irrelevant facts.
- Never mention your weaknesses.

At the time of interview you should

- Dress professionally.
- Be confident.
- Maintain eye contact.
- Present yourself properly.
- Have a sense of humor.
- Analyze your strength that is related to job.
- While sharing your weaknesses it may not harm the current job.
- Share some generic hobbies that add values to your skills.
- Understand the job description thoroughly.
- Share about your skills that match the job.
- Ask intelligent questions.
- Avoid asking irrelevant questions.

Final year students participated in the workshop and gained some practical knowledge. Staff members also presented in the workshop.



[Signature]
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Shri Hurakadli Aija Shikshan Samit's

Smt. K.S.Jigalur Arts and Dr(Smt.) S.M.Sheshgiri Commerce College for women, Dharwad

CAREER GUIDANCE CELL AND STUDENT WELFARE COMMITTEE

Jointly Organizes

One Day Workshop on


Resume Writing & Campus Interview Skills Date: 24-01-2018

ATTENDANCE

SI NO	Name of the Student	Signature
1	Pravva mallappa, kurubar	
2	Anchana. Ningappa, Giniyappa	
3	Pamitara. Leneppa, dandi	P. L. Deenan
4	Laxmi. R. Talwar	Laxmi
5	Jayshree virupoxappa, hadli	J.V.H
6	Peeshapa. B. Badigam	PEB
7	DEEPA SHANKAR BALAGALI	
8	Poojashri Mal	Pen Mal
9	Panjita G. Chandawarkar	R.G.S
10	Shilpa Shantappa sainer.	S.S.Saina
11	Shwetha B. Shahapomath	
12	Sankha bhatrakatti	S.M. bhatrakatti
13	BASAMMA VEERANNA Hadagali	Bvh
14	Amrutesh N Royakar	A.N. Royakar
15	Sangeeta Mahadurappa Potaraj	
16	Chitra A. Patil	C.A. Patil
17	Deepa. B. Veethannavar	
18	Ashwini Prayya Yemagambalimath	Ashwini
19	Jayashree. D. masuli	S.D. masuli
20	Bneha Basappa Ashete	
21	Shweta. Shahapomath	
22	AKSHATA. Timmana, Kuvthakoti	A.V.K

23	Gayatri, Fakirappa, Kottur	<u>GA</u>
24	Danamma Malligwad	<u>DA</u>
25	Basamma Hadagali	<u>BA</u>
26	Anjum Dodamani	<u>AN</u>
27	Jyoti Jinnappa Ayadi	<u>J. J. Ayadi</u>
28	Aishwarya Saraganathan	<u>Aishu M.S.</u>
29	Renuka Abbar	<u>RA</u>
30	Shilpa Vallabhakar	<u>S.S. Vallabhakar</u>
31	Jyoti, Chandrashekar, T	<u>Joti</u>
32	Sumitra Hugar	<u>S.B. Hugar</u>
33	Shweta Vallabhakar	<u>Shweta M.V.</u>
34	Jyoti Bhoju Serigar	<u>JBS</u>
35	Savita Budtalatti	<u>S.M. Budtalatti</u>
36	Ashwini Shigalil	<u>AS</u>
37	Kavita Ambarman	<u>AS</u>
38	Ashwini, Shivanand, Dodamani	<u>ASD</u>
39	Shilpa Shivender Budihal	<u>S.S. Budihal</u>
40	Shweta Besevaraja malagi	<u>S.B. malagi</u>
41	Uma mahadevappa lekhpokar	<u>UMA</u>
42	Pushpamala Badiger	<u>PBM</u>
43	Neha Badami	<u>Nehal.</u>
44	Bindu. K. Revanakar.	<u>Bindu</u>
45	Basamma. Hadagali	<u>B.M.</u>
46	Ashwini Kaladagi	<u>Ashwini</u>
47	Radha Pawar	<u>Radha P.</u>
48	Jyoti, Bhoju Serigar	<u>JBS</u>
49	Nanda m. Sangreshkoppa	<u>N.S.</u>
50	Aishwarya Saraganathan	<u>Aishu</u>
51	Pavitra. Ewomragad.	<u>P.E.</u>
52	Lampriya B. Hugar	<u>S.B.H.</u>
53	Bhageerati, Chandaragi	<u>Bageerati</u>
54	Renuka Abbar	<u>RA</u>
55	Deepa Patil	<u>Deepa</u>
56	Sangeeta. B. Madiwalav	<u>S</u>




 Principal
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