



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

|  |  |
|--|--|
| <b>1.Name of the Institution</b>                     |  |
|  | S. H. A. S. Samiti's Smt. K.S. Jigalur Arts & Dr. (Smt.) S.M. Sheshgiri Commerce College for Women, Dharwad. |
| • Name of the Head of the institution                | Dr. Girija M. Yabannavar   |
| • Designation  | Principal  |
| • Does the institution function from its own campus? | Yes  |
| • Phone no./Alternate phone no.                      | 08362436182  |
| • Mobile No:   | 9449116006   |
| • Registered e-mail                                  | shasswcd@gmail.com   |
| • Alternate e-mail                                   | pushpaabbigeri05@gmail.com   |
| • Address  | Near R.N. Shetty Stadium, Behind Sahitya Bhavan  |
| • City/Town  | Dharwad  |
| • State/UT   | Karntaka   |
| • Pin Code   | 580 008  |
| <b>2.Institutional status</b>                        |  |
| • Type of Institution                                | Women  |
| • Location   | Urban  |

| • Financial Status  | Grants-in aid   |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
|---|---|-----------------------------------|-----------------------------|----------------|-----------------------------|---------------|-------------|---------|-----|------|------|------------|------------|---------|---|------|------|------------|------------|
| • Name of the Affiliating University  | Karnataka State Akkamahadevi Womens University, Vijayapura  |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| • Name of the IQAC Coordinator  | Prof. Pushpa S. Abbigeri & Dr. Anita G. Kadapatti   |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| • Phone No.   | 9972288241  |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| • Alternate phone No.   | 0836-2436182  |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| • Mobile  | 9110877092  |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| • IQAC e-mail address   | shasswcd@gmail.com  |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| • Alternate e-mail address  | pushpaabbigeri05@gmail.com  |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>  | <a href="http://www.shasswcd.org/NAAC/1920/AQAR2019-20.pdf">http://www.shasswcd.org/NAAC/1920/AQAR2019-20.pdf</a> |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| <b>4.Whether Academic Calendar prepared during the year?</b>  | Yes   |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| • if yes, whether it is uploaded in the Institutional website Web link:   | <a href="http://www.shasswcd.org/criterion/112.pdf">http://www.shasswcd.org/criterion/112.pdf</a>                 |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| <b>5.Accreditation Details</b>  |   |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| <table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B++</td> <td>2.85</td> <td>2005</td> <td>28/02/2005</td> <td>27/02/2010</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.88</td> <td>2011</td> <td>30/11/2011</td> <td>29/11/2016</td> </tr> </tbody> </table> |   | Cycle                             | Grade                       | CGPA           | Year of Accreditation       | Validity from | Validity to | Cycle 1 | B++ | 2.85 | 2005 | 28/02/2005 | 27/02/2010 | Cycle 2 | B | 2.88 | 2011 | 30/11/2011 | 29/11/2016 |
| Cycle   | Grade   | CGPA                              | Year of Accreditation       | Validity from  | Validity to                 |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| Cycle 1   | B++   | 2.85                              | 2005                        | 28/02/2005     | 27/02/2010                  |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| Cycle 2   | B   | 2.88                              | 2011                        | 30/11/2011     | 29/11/2016                  |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| <b>6.Date of Establishment of IQAC</b>  | 16/06/2005  |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| <b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>  |   |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| <table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>NIL</td> <td>NIL</td> <td>NIL</td> <td>NIL</td> <td>L</td> </tr> </tbody> </table>  |   | Institutional/Department /Faculty | Scheme                      | Funding Agency | Year of award with duration | Amount        | NIL         | NIL     | NIL | NIL  | L    |            |            |         |   |      |      |            |            |
| Institutional/Department /Faculty   | Scheme  | Funding Agency                    | Year of award with duration | Amount         |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| NIL   | NIL   | NIL                               | NIL                         | L              |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |
| <b>8.Whether composition of IQAC as per latest NAAC guidelines</b>  | Yes   |                                   |                             |                |                             |               |             |         |     |      |      |            |            |         |   |      |      |            |            |

|  |                           |  |
|--|---------------------------|--|
| <ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>  | <a href="#">View File</a> |  |
| <b>9.No. of IQAC meetings held during the year</b>   | <b>02</b>                 |  |
| <ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>   | <b>Yes</b>                |  |
| <ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>   | <a href="#">View File</a> |  |
| <b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>  | <b>No</b>                 |  |
| <ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>   |                           |  |
| <b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>  |                           |  |
| <p>? All faculty members are encouraged to conduct Webinars, Workshops etc. Two National level and One State level Webinar were conducted during the academic year. Organised Webinars on Health awareness, Women empowerment and Career oriented programmes. ? Conducted one day FDP on 'E-Content Development &amp; Digital Teaching Techniques' to provide knowledge and skill to use digital content in teaching learning. ? Good result in Sem. end examination conducted by University. Students are encouraged for higher studies. Due to encouragement many students have taken admission for PG courses. ? Students were guided and motivated to participate in extracurricular activities. NSS volunteer participated in State RD parade. Students have secured place in wrestling and State level athletics tournament. ? Encouraged students for community services. Students participated in COVID sensitization activities ? Faculty were encouraged for research activities. One text book, two articles in edited book and six research articles published in journals. ? Submitted AQAR in time as per revised guidelines</p> |                           |  |
| <b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>  |                           |  |
|  |                           |  |

|  |  |
|--|--|
| Plan of Action   | Achievements/Outcomes  |
| To conduct State, National and International Webinars.                       | Conducted 01 State Level workshop through Webinar, 02 National Level webinars.   |
| To motivate students on health aspects.                                      | Conducted one month value added course on Yoga through virtual mode, wherein 38 students successfully completed the course.  |
| To prepare outgoing students for semester end examinations.                  | Every core subject teachers engaged extra classes through ZOOM App.  |
| To conduct awareness programme on COVID                                      | College has established COVID Task Force Committee and conducted good number of awareness programmes, conducted vaccination drive, distributed masks, sanitizers, etc. |
| <b>13.Whether the AQAR was placed before statutory body?</b>                 | Yes  |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul> |  |
| Name   | Date of meeting(s)   |
| Governing Body   | 31/07/2021   |
| <b>14.Whether institutional data submitted to AISHE</b>                      |  |
| Year   | Date of Submission   |
| 2020-21  | 27/01/2020   |

### Extended Profile

#### 1.Programme

1.1 100

Number of courses offered by the institution across all programs during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

## 2.Student

2.1 325

Number of students during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

2.2 110

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

2.3 116

Number of outgoing/ final year students during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

## 3.Academic

3.1 12

Number of full time teachers during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

3.2 15

Number of Sanctioned posts during the year

| <b>Extended Profile</b>   |                           |
|---|---------------------------|
| <b>1.Programme</b>  |                           |
| 1.1<br>Number of courses offered by the institution across all programs during the year             | <b>100</b>                |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>2.Student</b>  |                           |
| 2.1<br>Number of students during the year   | <b>325</b>                |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| 2.2<br>Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | <b>110</b>                |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| 2.3<br>Number of outgoing/ final year students during the year                                      | <b>116</b>                |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>3.Academic</b>   |                           |
| 3.1<br>Number of full time teachers during the year   | <b>12</b>                 |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |

|  |    |
|--|----|
| 3.2  | 15 |
| Number of Sanctioned posts during the year |    |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

#### 4.Institution

|   |         |
|---|---------|
| 4.1   | 11      |
| Total number of Classrooms and Seminar halls                      |         |
| 4.2   | 1.97304 |
| Total expenditure excluding salary during the year (INR in lakhs) |         |
| 4.3   | 40      |
| Total number of computers on campus for academic purposes         |         |

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college affiliated to Karnataka State Akkamahadevi Women's University, Vijayapura follows the curriculum given by the University. The college adheres to the guidelines laid down by the University. The curriculum is implemented in tune with the institutional goals and objectives. Teacher makes the syllabi relevant, meaningful, interesting and useful. The College has the following mechanism for effective delivery of curriculum.

- College prepares the academic calendar based on University academic calendar. At the beginning of each academic year, the faculty prepares the plan of the activities that are proposed to be executed in the year.
- Each faculty member is given time-table by head of the time-table committee at the start of the semester. Classes are held according to the time-table.
- Faculty members are also provided with the academic calendar showing the time and duration of all activities to be held



in the session.

- Teachers are appointed as in-charge of various committees and they take care of activities for which they are responsible.
- Special classes were engaged during off hours and holidays to compensate for the time lost in examinations.
- If any teaching day is lost on account of unforeseen contingencies, it is compensated by engaging special classes on Saturdays or Sundays.
- Periodical tests are conducted to assess the performance of students.
- Internal exams are conducted as per the academic calendar. Answer scripts are valued and distributed to the students without delay.
- Teachers are motivated to provide remedial classes for the slow learners and intellectually challenged students. Extra hours were devoted to taking remedial classes to supplement class room teaching. A number of endowment prizes are also instituted to reward the meritorious students.
- Faculty Members take utmost care to complete the syllabus in time. Principal and Examination Committee Coordinator monitor syllabus coverage in time and make sure that 100% percent syllabus is covered.
- Faculty uses different teaching methods to deliver the curriculum effectively based on the requirement of the subject. To intensify students learning experience eminent scholars are invited to deliver special lectures.
- The progress of the students is continuously evaluated by the teachers through monitoring attendance, assignment, tests, etc. Interactive teaching is promoted through students participation in group discussion, seminars, quizzes etc.
- The Curriculum is very effectively implemented in the college. This provides ample opportunities for students to apply their knowledge in variety of contexts and prepares them for future learning.

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | Nil                       |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)



The academic calendar is prepared by Principal and IQAC Coordinator in consultation with faculty. The academic calendar is displayed on a website, notice board and college prospectus. Institutional academic calendar is prepared based on University academic calendar allotting time slots for internal tests. The institution prepares academic calendar well in advance by considering programme objectives and course objectives so that activities are planned accordingly. Academic activities are given priority. All activities were conducted without disturbing the classes. The student's academic progress is continuously monitored by conducting seminars, unit test, group discussion etc. For implementation of internal assessment process, examination committee is formed at the college level which monitor overall internal assessment process. Institution conducts Internal Tests as per the norms set by the University from time to time. This is informed to the students well in advance for their mental preparation for continuous evaluation. The internal test question papers are set by course faculty and submitted to examination committee prior to the test for preparation of multiple copies. Evaluated answer scripts are given to students to view their performance. The marks obtained are recorded. The evaluation system is framed as per the guidelines of affiliating university. The formative method includes 20 marks for Internal assessment. 20 marks are allotted for Attendance, Two Tests per Semester, Seminar / Projects / Home assignment etc. The examination committee in consultation with Principal and IQAC takes care of tests and academic calendar regularly.

| File Description                     | Documents                 |
|--------------------------------------|---------------------------|
| Upload relevant supporting documents | <a href="#">View File</a> |
| Link for Additional information      | Nil                       |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded          |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

38

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

**during the year**

38

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution runs Arts and Commerce stream. Curriculum designed by the affiliating University includes various topics/chapters covering cross cutting issues relevant to Gender, Environment and Human Values and Professional Ethics. Environmental Studies is a mandatory course for UG programme. Issues relating to environmental changes, gender issues, human values and professional ethics are covered in the syllabus of various subjects. Co-curricular and Extracurricular activities were conducted to integrate cross cutting issues.

- Special lectures, Seminars were conducted on environment protection, gender issues, human values by inviting experts in relevant fields.
- NSS, Eco club, Community Services committee promotes environmental protection through tree plantation, special lectures etc.
- Progressive Women's Association conducted Workshop on COVID-19 and Women Health, Immunity Boosting Food Habits was organised.
- Organised a special lecture on Violence against Women & Women Issues in India
- Organised Seminar for students on 'Beti Bachao Beti Padhao'
- Extracurricular activities like Cultural events, Debate, Fine arts competitions etc which makes the students aware about gender issues, environmental issues, etc. It inculcates human values in them and helps them in becoming good citizen.
- Professional ethics were taught as part of holistic development of students Workshops, Special talks were held on intellectual property rights, Consumer rights etc which enables the students to understand professional ethics.

- College celebrates important days such as World Environment Day, International Yoga Day, Independence Day, Teachers day, Youth Day etc are celebrated to imbibe values. These celebrations nurture social, human values in the students.
- Different activities such as COVID Test, COVID Vaccination, Health awareness, Voter awareness programmes were conducted. Students participated in COVID sensitization programmes and distributed masks.

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | <a href="#">View File</a> |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Programme / Curriculum/ Syllabus of the courses   | No File Uploaded          |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any   | No File Uploaded          |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

17

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above

| File Description   | Documents                 |
|--|---------------------------|
| URL for stakeholder feedback report  | No File Uploaded          |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | <a href="#">View File</a> |
| Any additional information(Upload)   | <a href="#">View File</a> |

**1.4.2 - Feedback process of the Institution may be classified as follows**

B. Feedback collected, analyzed and action has been taken

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report           | Nil              |

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

325

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

105

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Admission committee maintains record of academic performance of the students at entry level, their interest in extracurricular activities and other details. Pre admission analysis is done. As the students learn in different ways and at different level, faculty recognizes individual differences among students and makes various strategies to assess their learning levels. Identifying slow learners- slow learners are identified on the basis of performance of students in previous examination, interaction in the class room, performance of the students in tests etc.

Activities for slow learners

- Teacher helps them by giving extra coaching in those subjects that are considered difficult for average students. Extra classes are conducted in the subjects like Accountancy, Statistics, English etc.
- Solving previous year question papers of university examination
- Individual guidance from subject teachers
- Revision classes
- Lectures of eminent personalities are arranged to create confidence

### Identifying advanced learners

- Those who have scored more marks, who are more interactive, quick in grasping, are considered as advanced learners.

### Activities for advanced learners

- Procurement of academic journals and competitive exam related magazines based on suggestions.
- Involvement of students in organizing various activities of the college.
- Involving them in Projects, Seminars, Group Discussion etc.
- Felicitate with cash prizes and shields.
- Motivation to write articles in college magazine

Specific outcome Slow learners showed improvement in the knowledge of the concerned subject and they scored more marks in internal assessment and university examination. They participated in group discussion and classroom interaction. Advanced learner scored better marks in exams. They have also participated in intercollegiate competitions.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Link for additional Information   | Nil              |
| Upload any additional information | No File Uploaded |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 325                | 15                 |

| File Description           | Documents        |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college incorporates student centric methods for enhancing learning experiences. Since students vary in their ability to grasp, teachers adopt teaching methodologies that impart education



through student centric methods. The traditional methods of teaching are supplemented with experiential learning, participative learning which are undertaken as follows.

**Experiential Learning :**

- Computer Laboratory - College has well equipped 58 computers installed with necessary learning softwares based on course curriculum from time to time. B.Com. students are allocated the computer on the ratio of 1:1 based on batchwise time table. Bachelor of Arts students also given scope to acquaint computer skills beyond the course curriculum.
- Network Resource Centre - It provides individualized learning experience to the students
- Field Visits- To gain practical knowledge field visits are arranged
- The Department of Sociology regularly guide students for the preparation of micro projects and similarly, the Department of Commerce, Economics do engage students in field work, study tours, so as to learn practical know how of operation of different sectors like; Bank, Insurance, Finance, APMC, etc.

**Participative Learning :**

- Group Discussion- Discussion method helps students to think and come up with opinions and suggestions.
- Competition - Students are encouraged to participate in competitions for real time exposure
- In house seminars - Seminars are conducted to boost confidence, develop their communication and presentation skills

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information   | Nil              |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members use ICT to make teaching learning process more effective. LCD projectors, Computer/laptops are used in the classroom. LCD projector, WiFi facility is available in the college. Google meet, Zoom platforms were used for conducting

online classes during lockdown due to COVID-19 situation. One of the faculties has worked as Associate Content Developer for Sociology under Learning Management System (LMS) Department of Collegiate Education, Karnataka. Subject-wise Whats app groups and Google classroom were created and used for communicating information and giving assignments, conducting tests etc. Lecture Videos were sent in Whats app group. Student's attendance was also taken online. Some of the faculty members have prepared You Tube videos.

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | Nil              |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

12

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees                | No File Uploaded          |
| mentor/mentee ratio   | No File Uploaded          |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

12

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

4

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <a href="#">View File</a> |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

25

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the University guidelines Internal tests are conducted by the institution. The result of these tests are declared and signature of respective students are taken. Checked examination scripts are distributed among the students to make them aware of their mistakes and the area where they can score more marks. The faculty guide the students to improve their performance. The examination committee prepares time table for the internal tests, which are mandatory as per the requirement of the university. The evaluation of the students is an integral part teaching learning process. The continuous evaluation is based on understanding of the subject and ability and skills developed by the learner. The institution conducts regular internal evaluation to know the learning level and progress of students. The college has an examination committee to conduct internal assessment effectively. The Semester end exams are conducted by the University. Examination and evaluation of all disciplines are conducted by the University at the end of each semester. Institutional Evaluation College follows the University guidelines for conducting Internal assessment. Internal Test - The examination committee informs the students about internal test. Faculty informs syllabus and question paper in the beginning. Internal exam schedule is coordinated in the academic calendar. The following are the evaluation processes implemented by the college.

- -Students are asked to present seminar in classroom on assigned topic in related subject. Subject knowledge, Presentation skills are the criteria to evaluate the students.

Home Assignment - Students are asked to submit within the proper time schedule. Group Discussion - Teachers assign topic for group discussion. Students knowledge is evaluated on the basis of presentation skills, communication skill and language fluency. Computer Practical Exam.- it is mandatory to conduct practical exams for B. Com. II and III year students. Exams are strictly conducted according to University rules. Marks are conveyed to The University Exam section. Semester Examination Semester end examinations are conducted by the University. Question papers are designed and provided by the University. Whenever University makes changes in the internal assessment system, it is communicated to the faculty.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**Mechanism for redressal of grievance of students regarding external evaluation by University examination:**

- Examination committee is formed at the college level which monitor overall internal assessment process.
- College examination committee prepare time table for internal test in the beginning of the academic year.
- Communicates regarding internal assessment well in advance.
- Grievances of students with regard to assessment are made clear by showing her answersheet the student
- Any corrections in the total marks identified by the students in the answer script are made immediately by the faculty.
- If student is not able to appear for Internal examination due to medical or genuine reason test is conducted for that student by the examination committee.
- Assessment of scripts and communication of marks to students takes 8-10 days time.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has clearly stated learning outcomes of the Programs and Courses. Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on website and communicated to teachers and students. The faculty and students are well aware of this and are communicated by following mechanism.

- Hard copy of syllabus and learning outcomes are available in

the department

- Uploaded in the college Website

| File Description                                     | Documents        |
|--|------------------|
| Upload any additional information                    | No File Uploaded |
| Paste link for Additional information                | Nil              |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The learning outcomes determine the strategies for teaching, learning and evaluation. PO's and CO's are attained in following ways:

- The gap identified after analysis are addressed through well defined action plans. Faculty arrange for supplementary attainment such as conducting workshops, special lectures, giving assignments etc
- Faculty prepares the students to face the examination confidently. Continuous internal assessment and performance in Sem. end examination helps to assess the level of attainment of Po' and Co's.
- Faculty monitors the student through mentorship if student show inabilities to achieve the intended learning outcome they are provided with remedial teaching and simplified.
- Different teaching methods are used for attainment of PO's and CO's. Apart from chalk and talk method of teaching experiential teaching tools such as Seminars, Workshops, Field visits, Mini Projects etc are also adopted.
- The classrooms are ICT enabled and establishment of language lab and computer lab enhances teaching learning effectiveness and attainment of programme and course outcomes.
- Faculty members are encouraged to participate in faculty development programmes to update their knowledge and keep pace with changing trends in teaching methodology.
- Community development programmes are organised regularly by Community services committee, NSS, Scouts and Guides and various department helps to map programme outcomes and goals of institution.
- Programme outcome is also evaluated on the basis of the students progression in higher studies, placements etc.



- Institution tries to attain programme and course outcome by conducting various activities such as intercollegiate competitions, cultural activities, life skill development programmes, health awareness programmes, career oriented programmes etc.
- Students are motivated to participate in youth festival, intercollegiate tournaments etc

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional information | Nil              |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

107

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | Nil                       |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.shasswcd.org/criterion/271.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)



0

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

10

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

5

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information                                     | No File Uploaded          |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

|   |                           |
|---|---------------------------|
| <b>3.2 - Research Publications and Awards</b>   |                           |
| <b>3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year</b>   |                           |
| <b>3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year</b>  |                           |
| 0   |                           |
| <b>File Description</b>   | <b>Documents</b>          |
| Any additional information  | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template)  | <a href="#">View File</a> |
| <b>3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>  |                           |
| <b>3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year</b>  |                           |
| 7   |                           |
| <b>File Description</b>   | <b>Documents</b>          |
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template)   | <a href="#">View File</a> |
| <b>3.3 - Extension Activities</b>   |                           |
| <b>3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year</b>  |                           |
| <p>The institution in addition to regular activities pays visit to adjacent community along with students to expose them to the plight of people living in the surrounding environment. Participation in extension activities not only sensitise the students about social issues but also to contribute to the society and facilitates holistic development of students. The college has two NSS units consisting 200 volunteers. Students have been given opportunity to join NCC in other colleges. The institution organises extension activities through NSS, NCC, Scouts and Guides, Youth Red Cross Unit, Community Services/ Extension activities Committee etc. Many activities were organized in joint collaboration with NGO's and Govt. department. Outreach programmes</p> |                           |

are conducted on Sunday's, Holidays and after college hours. The institution has signed MoU with Giri Foundation (LEAD) for conducting extension activities. The following extension activities have been organised.

- Distributed masks - Scouts and guides students stitched masks and distributed to the needy people and also assisted in sanitization during SSLC Board Exams in COVID 19 situation.

Swachh Bharat Abhiyan - As a part of Swachh Bharat Abhiyan conducted campus cleaning drive. Cleaning activities were undertaken.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Number of awards for extension activities in last 5 year(Data Template) | <a href="#">View File</a> |
| e-copy of the award letters   | No File Uploaded          |

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <a href="#">View File</a> |

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

8

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of linkage related Document  | No File Uploaded          |
| Details of linkages with institutions/industries for internship (Data Template) | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

**other universities, industries, corporate houses etc. during the year**

4

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our Institution is situated in the heart of the city. It has adequate infrastructure facilities which include a number of sufficient classrooms, Library, Computer lab, Language lab etc.

- Separate cabins for staff, student room, dhyana mandira, playground, gym, and hostel to support the academic activity in the campus.
- The well equipped Library situated in an area of 289 sqm. Our Library is the central hub of the college having IT based facility.
- Library has Network Resource Centre which is monitored by Librarian and guide students about mode of search with regard to academic aspects are concerned. We have the membership of Inflibnet N-LIST Programme (Shodha Sindhu). News Papers, periodicals, other magazines & Peer Reviewed Journals are available in the library.
- Library is well stocked with the collection like rare books, latest books, research publications, reports, CDs/DVDs, back volumes of periodicals & journals. Display stand for New arrivals.
- There are 10 Projectors, 70 Desktops 04 laptops for faculty and students.
- Reprography facility is available in the college.
- CCTV cameras have been installed in the whole college for

surveillance with the control panel in the principals chamber.

- Solar lights have been installed in the campus to make the college environment friendly.
- The college campus is Wi Fi enabled with 03 Access points.
- College has power back up of 05 KVA for uninterrupted administrative work.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college has given priority for balanced education to support holistic development of students. In keeping with our founders and institutions vision and mission of empowering women, our college has given priority for balanced education to support overall personality development of students. Institution has adequate facilities for cultural activities, sports and games.

- Cultural activities - College has active cultural committee. Various cultural activities like talent hunt / fresher's day, ethnic day, annual day in which students exhibit their talent. Talent hunt programme is conducted in the beginning of the academic year to know the hidden talent of the students. Students interested in learning music, dance, drama painting etc were selected for further training. Since five years our college has a credit of winning first prize in inter-collegiate folk dance competition in Youth Festival and our students have brought many laurels to our college through their performances in cultural events and fine arts.

The college provides facilities and various equipments such as Keyboard, Harmonium, Swarangini Tanapura, Swarangini Taalmaletc for cultural activities.

- -Various facilities are provided for indoor and outdoor games.

Outdoor games - The ground is utilized to play Kho-Kho, Basket Ball, Volley ball, Net Ball, Hand Ball, Tenni-Coit, Ball

**Badminton, Kabbaddi. Indoor Games facility- Table Tennis, Chess, Carrom etc.**

- **Gymnasium and Yoga - For physical fitness and health college offers the facility of gymnasium which have latest fitness equipments and open for the students and staff. The college has a ground that is used for multipurpose sports like Kho-Kho, Volley Ball.**

**The college has a playground which is used for multipurpose**

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

8

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

8

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Paste link for additional information   | Nil                       |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a> |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0



| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS Software : e Lib library Management Software- AARGEES Softwares, Hubballi.
- Nature of Automation : Partially
- Version : e Lib 8.1
- Year of Automation : 2009

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional Information | Nil              |

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

##### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

24900

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Audited statements of accounts   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

55

| File Description                                  | Documents        |
|---|------------------|
| Any additional information                        | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Five Computers and Photo Coping machine have been purchased during the year 2021. IT facilities have been upgraded during when financial assistance was received by UGC. LCD Projector, Hardware up gradation, Software up gradation, Network resource centre, LAN facility, WiFi facility is provided..

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

##### 4.3.2 - Number of Computers

57

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio          | No File Uploaded |

**4.3.3 - Bandwidth of internet connection in the Institution**      A. ? 50MBPS

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2.11554

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts.   | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Policies for maintaining and utilizing physical, academic facilities:**

**1. Civil maintenance:**

Civil related work mainly includes building repairs and maintenance service like white wash, painting, doors and windows

repair work, water supply and overhead tank maintenance, Sanitary work, Flooring, furniture and fixtures etc. Civil maintenance comes under the principal of the institution. If any problem arises, it is discussed in the meeting under the chairmanship of the principal. If the cost of any requirement exceeds Rs 5000/- approval is obtained from the management. Quotation is invited from the vendors and the problem is resolved. Minor repairs are attended by hiring technician, carpenters etc.

#### 1. Mechanical maintenance :

If the equipment or machinery is to be serviced during the warrantee period, the supplier of these will be intimated about the repair or exchange. If the items are required, concerned staff sends the proposal to the Principal and bill is sent to accounts section through proper channel.

#### 1.

Computer Science lecturer takes care of the computer lab. If any problem, Computer Science faculty will inform Principal and request to provide necessary requirements. Maintenance of computers and their accessories is carried out by external agencies. Annual Maintenance of Library software and office software has been given Sanmati Computer Services, Dharwad.

#### 1. Library maintenance :

Library maintenance is the responsibility of Librarian. Librarian takes care of the library with the help of Assistant and attender. Library Committee conducts meetings regularly with the chairmanship of Principal. To purchase books, book order will be prepared on the basis of requisition of the faculty. For requirement of equipments Librarian intimate the Principal to provide necessary equipments. 5. Sports Section maintenance- Physical director conducts meeting with the chairmanship of Principal to discuss about the budget, to conduct intercollegiate tournaments and take approval for purchase of sports material. All sports facilities like Gym, Volley ball, Kho-Kho ground etc is maintained by Physical Director with the help of peons. 6. Maintenance of Computers/ Lan/ Projectors/ UPS/ WiFi/ Internet/ CCTV etc: College hires services of concerned service centers. 7. Maintenance of Classrooms -Classrooms is maintained under the supervision of Student Welfare Officer. We have hired services for cleaning of toilets, hostel etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="http://www.shasswcd.org/criterion/442.pdf">http://www.shasswcd.org/criterion/442.pdf</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

242

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

13

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

|  |                                 |
|--|---------------------------------|
| <p><b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b></p> | <p><b>B. 3 of the above</b></p> |
|--|---------------------------------|

| File Description  | Documents                 |
|---|---------------------------|
| Link to institutional website   | <b>Nil</b>                |
| Any additional information  | <b>No File Uploaded</b>   |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a> |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**355**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**355**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <b>No File Uploaded</b>   |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

|  |                                     |
|--|-------------------------------------|
| <p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p> | <p><b>B. Any 3 of the above</b></p> |
|--|-------------------------------------|

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded          |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

3

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | No File Uploaded          |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

26

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State



**government examinations) during the year**

0

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | <a href="#">View File</a> |
| Any additional information          | No File Uploaded          |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Institution encourages participation of student representatives in various academic and administrative committees. Student's participation inculcates a sense of pride amongst students for their own institution. Student council (College Gymkhana) is constituted every year. Class representatives are nominated or elected if there is more than one contestant. The elected candidate will represent the class in the council for that academic year. The Secretaries for various committees are elected. Ballot papers are distributed to the students and they are asked to write the name of the candidate contesting for various

committees. After conducting election results are immediately announced. Institution provides opportunities for democratic involvement of the students in various committees. Students opinion and suggestions are considered which enables better academic environment. The student's representatives- General Secretary, Joint Secretary, Secretaries of various Committees and Class representatives are actively involved in conduct of various Curricular, Extra Curricular and Extension activities. The meeting of such representative's is held at regular intervals and their views are respected and implemented. The committees which have student representation are: Cultural Committee - It is formed beginning of the academic year. Faculty member in charge of the committee and student representative organize cultural programmes and events like talent hunt, freshers day, ethnic day etc. Debate Committee - The Convener and student representative organize various competitions for students like elocution, Debate etc. Fine Arts Committee - The Convener of the committee and student representative conducts competitions such as Poster making, Rangoli, Mehandi, Cooking competition etc. Progressive Womens Association - Faculty incharge ad student representative play important role in conducting programmes related to women empowerment. Sports Committee - Pysical director, faculty members and student representative organize sports events and annual sports NSS - NSS programme officer, faculty members and student representatives organize regular activities and special camp in adopted village. IQAC - Final year student is selected as one of the member of IQAC every year.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

38

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has active Alumni Association. The Association is already registered with Reg. No. 336/2019-20,314/2020-21. Alumni association has kept constant touch with the college and always comes forward with helping hand. During Inter-collegiate activities, tournaments etc., past students come forward and extend their helping hand. The alumni are placed in companies, professional fields, academics, social work etc. Some of our alumnae who are successful in their career were invited to guide the students. During the year, due to the pandemic circumstances, some of the alumnus of the college delivered special lectures through virtual mode.

- Inaugural Function of Gymkhana, Sports and N.S.S activities was organized on 15-12-2020 through Google Meet Platform. Smt. Sujata Sambrani, Registrar, KLGP Special Courts and also Alumnus invited as the Chief Guest. She delivered a motivational talk and inspired the students and also donated funds.
- A Special talk was organized on the topic "Women rights and Gender Equality" on 01/09/2021 by inviting our proud Alumni Smt. BasammaHosamani, a leading Advocate.
- During the year the association met on 29/09/2020 and resolved to actively involved in COVID-19 social activities along with the staff of the college.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

|   |                      |
|---|----------------------|
| <b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b> | <b>E. &lt;1Lakhs</b> |
|---|----------------------|

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

With the active support of our esteemed Management, the governance of the college is very much adhered to its Vision and Mission statement. Vision of the Institution "Jnanada Baladinda Ajnanada Kedu" (Eradication of ignorance through dissemination of knowledge) Mission "Empower the Woman, Strengthen the Nation"

Goals

- To make self reliant
- To achieve academic excellence
- To uphold moral and spiritual values
- To imbibe social equality, harmony and service
- To make gender sensitive

Our college focuses on empowerment through quality education and strives hard since 1986. Vision and mission statement of the institution clearly reflects the distinctive feature of our institution. The institution is committed to accomplish its mission in all its endeavors. The Principal, IQAC and Heads of various committees play an important role in designing and implementing various administrative and academic planning in achieving vision and mission of the institution. The college is governed by Shri HurakadliAjjaShikshana Samiti which is striving hard for all round personality development of students and staff. The management facilitates healthy academic ambience and has taken keen interest to translate vision into action effectively. Unity, cooperation,

coordination and discipline among students are inculcated through NSS, NCC, Sports, Scouts and Guides activities. It enhances social responsibility and nationality. Various committees provide variety of chances to excel and exhibit their inner talent in cultural and competitive programmes. Community services and extension activities have been organised on regular intervals in collaboration with NGO's. Induction programme, Parents meet, Alumni meet are also organised for proper governance. Constructive suggestions are considered while planning and implementation. By providing several welfare schemes like Scholarships, concession in fees, various awards and cash prizes, the college tries to uplift the economically deprived students. The management has provided qualified teachers to facilitate the teaching learning process effectively. Faculty members are given due place of involvement in all important decisions. For effective and efficient teaching learning process the college has adopted innovative teaching methods along with traditional methods of teaching. Management encourages the faculty to improve their qualifications to organize and to participate in conferences, Seminars, Workshops etc. It has also instituted cash prizes and rolling shields to encourage the students to achieve academic excellence. For effective management and functioning of the institution, C. C. Camera, Bio-metric system has been introduced. The management continuously monitors and evaluates the functioning of the institution and prepares various policies and plans for effective improvement from time to time.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has adopted decentralized governance policy for the development and smooth functioning of the college. Different committees are formed involving staff and students. Student secretaries are elected to various committees. Students are involved in organizing cultural events, sports, NSS, debate, fine arts and other activities. For smooth functioning of the institution the college has well net coordinating mechanism for academic activities, co curricular, extracurricular and extension activities through several committees and human resources.

1. Prospectus Committee
2. Admission Committee
3. UGC Committee
4. IQAC/ NAAC Committee
5. Research Committee
6. Sports Committee
7. Student Welfare Committee
8. SC/ST Human Rights Cell
9. Counselling Cell
10. Student Grievance and Redressal Cell
11. Anti Ragging and Sexual Harassment Cell
12. Examination Committee
13. Library Committee
14. Cultural Committee
15. Debate Committee
16. Fine Arts Committee
17. Miscellany Committee
18. Progressive Women's Association
19. Red Cross Unit
20. Community Services/Extension Activities Committee
21. NSS Unit
22. Eco Club
23. Scouts and Guides
24. Social Science Association
25. Language Association
26. Commerce Association
27. Parents Meet and Alumni Association
28. Discipline Committee

The list of committees is displayed at the beginning of the year on the staff notice board. The responsibilities are communicated to the faculty through regular meeting with teaching and non-teaching meeting. This ensures total participation of all staff members and helps the college in planning and implementing various activities of the institution.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed



- Upgraded some of the class rooms with ICT enabled.
- All the teachers delivered the course curriculum using ZOOM, Teach Mint, Google Meet, etc.
- During the year, Physical Education Director has guided and motivated more than 20 students to participate in sports meet at inter collegiate, State, University and National level competition.
- Conducted COVID awareness programmes, Vaccination Drive, distributed Masks, Sanitizer, food kit to neighbouring villages.
- During the pandemic circumstances, college has established COVID Task Force.
- Organised inter collegiate poster presentation competition on COVID awareness.
- Conducted 04 webinar at State and National level by Dept.of Commerce, Counselling Cell, Sociology, Economics.
- Conducted gender equity programmes.

| File Description                                       | Documents        |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information                  | Nil              |
| Upload any additional information                      | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organisational structure of the institution including governing body, administrative set up and functions of various bodies, service rules, procedures recruitment, promotional policies as well as grievance redressal mechanism. Governing Body It is an apex body of the institution. All the major decisions on development, infrastructure, financial management, academic affairs, admission, governance and administration are taken by the governing body meets periodically. They conduct meetings with the Principal and staff members in order to motivate them to do their best for overall progress of the institution. Principal Principal acts as a liaison officer between management and institution. Principal is the head of the institution and is responsible for smooth functioning of administrative, academic, curricular, co-curricular, extra-curricular and extension programme. Co-ordination of these activities Principal holds periodic staff meetings of Vice-President of Gymkhana, Conveners of various



committees. Staff members have been given freedom to take necessary administrative decision regarding academic affairs subject to management approval. Principal gives direction to short-term and long-term activities of the college and monitor the performance of staff and guides whenever necessary. Principal executes academic and administrative plans and policies with the help of various committees. Internal Quality Assurance Cell (IQAC) IQAC plays a prominent role in developing a quality system for conscious, programmed action to improve the academic and administrative programmes of the college. IQAC prepares AQAR to be submitted to NAAC every year. Service rules The teaching and non-teaching staff are oriented about the administrative and service rules. They are educated about the conducting of service, rules and responsibilities, discharge of duties, increments applying for various kinds of leave, code of conduct regarding faculty development programme etc. Recruitment procedure Institution adheres to government policies, UGC guidelines and University guidelines for recruitment and promotion of teaching and non-teaching staff. Promotional benefit is given to staff without delay as and when due to any staff. With the active support of our esteemed Management, Principal gets adhoc arrangement of temporary and qualified teachers in the case of excess of workload, introduction of unaided subjects and retirement.

| File Description                              | Documents        |
|---|------------------|
| Paste link for additional information         | Nil              |
| Link to Organogram of the Institution webpage | Nil              |
| Upload any additional information             | No File Uploaded |

|   |                              |
|---|------------------------------|
| <b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b> | <b>B. Any 3 of the above</b> |
|---|------------------------------|

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document   | No File Uploaded          |
| Screen shots of user interfaces   | No File Uploaded          |
| Any additional information  | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For well being of an institution, welfare measures to staff members.

- Promotional benefits to the staff as and when due within stipulated period of time
- Supportive management
- Scope for Faculty Improvement Programmes.
- Reimbursement of bills as and when teachers purchase learning resources based on course curriculum.
- Separate and spacious cabins for every staff along with computers, internet, furniture, cupboards, etc.
- OOD facility is provided to staff for attending academic seminars, conferences, conferences and professional development programmes.
- College regularly conducts Faculty Development Programmes.
- In the case of excess of workload, Management hired temporary teachers.
- Faculty suggestions and recommendations are considered and implemented based on priority.
- Procurement of academic journals to inculcate research culture.
- Deputation of staff for professional training sessions conducted by competent agencies and institutions.
- Financial support for conduct of special lectures, orientation, seminars, workshops and conferences.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

8

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The institution has well established mechanism of faculty performance which will ensure better teaching-learning opportunities continuously. Student feedback: Students have an opportunity to evaluate the subject teacher. Student assess the

communication skill, adaptability of the teacher with ICT, teaching ability, punctuality, commitment, approachability, effectiveness of the faculty and assign the rates. The students feedback is also scrutinized by the principal and discuss the remarks with the concerned faculty. Parents and Alumni Feedback The feedback is taken at their meet. This helps for taking corrective measures. Self appraisal: At the end of every academic year the faculty members have to submit the self appraisal report regarding academic and professional achievements, leadership roles, extension services rendered, annual result etc. Based on feedback and self appraisal Principal guides the staff. The administrative work is monitored by Principal and office superintendent. The performance appraisal of non-teaching staff is done by the Principal based on quality and quantity of their work, computer knowledge, relationship with students, honesty, efficiency etc. They are counseled to improve their potentialities and efficiency of work with efficiency. The Principal holds meetings with the administrative/office staff and briefs the members about the observations made and suggest areas for improvement. Any deficiency in the work is brought to the notice of governing body.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal audit regularly at the end of every financial year. An auditor Udayaravi Associates, Chartered Accountants is appointed by the governing body for internal audit. All the bills vouchers are audited by an internal auditor. A proper record of all the expenses is maintained by the institution. Internal Audit was conducted on 15-11-2021. The external audit is carried out by the government auditor. The last government audit was done by AG Office Bengaluru in 2020 from 04-11-2020 to 07-11-2020.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.5

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Any additional information  | No File Uploaded          |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is affiliated to Karnataka State Akkamahadevi Women's University, Vijayapura and following the rules and regulations laid down by the government of Karnataka. The College mobilizes funds through donations, alumni contribution, and from other sources, examination grants from parent University, Scholarship grants from government of Karnataka, Admission, tuition and other fees collected from students, bank interest, UGC funds under various schemes, Development grants etc. and sale of admission forms/collection of registration fees

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing



the quality assurance strategies and processes

- Teaching quality improved through enhancement of ICT infrastructure. Class rooms are equipped with LCD projectors - Training to teaching and nonteaching staff in use of technology.
- Enhanced research culture. Number of publications Increased.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

We have IQAC from 2005 for quality assurance which ensures continuous process of quality sustenance and enhancement in Academic and Administrative activities. After accreditation by NAAC in 2011 the institution has undertaken various quality enhancement initiatives. Academic System

- The use of ICT tools has become an integral part in teaching-learning process.
- Upgradation of computer lab
- Number of titles and books added to the library.
- Use of a well-planned informative and chalked out academic calendar is in practice.
- Student feed-back on teaching proficiency is collected.
- Number of titles and number of books added the library.
- Result analysis is done by the faculty and discussion with the principal is held for improvement of the result.
- Value Add-on courses are conducted.
- Career guidance activities are strengthened. Arranged programmes on communication skills, interview skills, and analytical skills etc.
- No. of publication increased

Administrative System

- Office Automation-Sufficient number of computers, Admission software, Internet facility, CC Camera etc., enhances quality in administrative system.



- Well maintained office with its efficient trained non-teaching staff, under the supervision of office superintendent maintains good quality in the administrative mechanism of the college.
- Administrative staff members keep rapport with the students and parents and provide information about administration, notification, scholarships, results, etc., on the notice board.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

| File Description   | Documents                 |
|--|---------------------------|
| Paste web link of Annual reports of Institution                                    | Nil                       |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a> |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows sensitivity through various initiatives for creating safe and secured atmosphere in the campus. Sensitization

of students is done through special lectures and workshops and competitions. Specific facilities provided are as follows. a. Safety and Security The college building is monitored through cctv surveillance. High resolution cameras are set up to ensure staff and students move freely in the campus. Self defense training was arranged for students. College has constituted anti ragging cell and anti sexual harassment cell to ensure safety of the students. b. Counselling: Institution has a system of mentoring for inculcating social and moral values. The mentors are appointed to help the students to cope up with academic and personal problems. A formal and informal interaction helps to identify their strength and weaknesses and provides guidance accordingly. Student welfare officer looks after the welfare of the students. There is separate counselling cell. Psychiatrists, Professional counselors are invited to council students for their well being. c. Common Room : College has separate common room for the students. d. Any other relevant information :Napkin vending machine has been installed.

- Annual gender sensitization action plan: 2020-21

Sr. No. Title of the activity Organized by Proposed Month  
1 Yoga Sports Department June  
2 A special lecture on 'Legal rights for Women' Students Welfare Association & Alumni Association September  
3 Voters Awareness Programme Electoral Literacy Club January  
4 Seminar on 'Beti Bachao Beti Padhao' Language Association and Students Welfare Association February  
5 Self Defense Technique programme Sports Department February  
6 International Womens Day celebration Progressive Women's Association March

| File Description   | Documents |
|--|-----------|
| Annual gender sensitization action plan  | Nil       |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil       |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste management-Dustbins are kept in the campus to ensure cleanliness. Biodegradable wastes are collected by HDMC (Corporation).
2. E-waste management- Old UPS batteries were replaced with new one under buyback offer. UPS Batteries are charged timely. Awareness programmes on e-waste management were organised.

| File Description  | Documents        |
|---|------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities  | Nil              |
| Any other relevant information  | No File Uploaded |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information                    | No File Uploaded |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles

B. Any 3 of the above

|  |  |
|--|--|
| <p><b>2. Use of Bicycles/ Battery powered vehicles</b><br/> <b>3. Pedestrian Friendly pathways</b><br/> <b>4. Ban on use of Plastic</b><br/> <b>5. landscaping with trees and plants</b></p> |  |
|--|--|

| File Description                             | Documents        |
|--|------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Any other relevant documents                 | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

|   |  |
|---|--|
| <p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p> | <p style="text-align: center;">C. Any 2 of the above</p> |
|---|--|

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

|  |  |
|--|--|
| <p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p> | <p style="text-align: center;">C. Any 2 of the above</p> |
|--|--|

| File Description   | Documents        |
|--|------------------|
| Geo tagged photographs / videos of the facilities                        | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance            | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution believes in equality of all culture and traditions. Students are exposed to different cultures by participating in the programmes organised by Various Committees, NSS Units, Scouts and Guides, Community Services Committee, Social Science Association etc. Following activities were conducted to make the students sensitive towards cultural, regional, linguistic, communal socioeconomic and other diversities. Sarva Dharma prayer Every year institution organizes Sarva Dharma Prayer to maintain religious harmony among students. On this occasion students recite the holy books Bhagavat Gita, Quran and Bible. Rakshbandhan celebration Every year on the occasion of Raksabandhana sisters of Prajapita Brahma Kumaris tie rakhi to all the staff members of the college with the message of universal brotherhood and religious harmony. Ethnic day celebration Celebration of ethnic day enables the students to revive love and respect for their own culture. Students were dressed in traditional attire depicting our culture and tradition. Rashtriya Ekta Diwas To maintain nations unity, rashtriyaektadiwas is celebrated. Pledge is administered by the teachers and students in college. Speeches made by students on life and role of Sardar Patel in the freedom struggle to establish a harmonious society.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

One of the goals of our institution is to imbibe social equality, harmony and service. This is reflected in the activities of the college. Every day morning assembly begins with State Anthem followed by thought for the day by students and assembly end with National Anthem. This increases dedication of students for their country and inspire them to work for their country. Constitution day is celebrated by arranging motivational talks. Sadbhavana Diwas/Harmony Day is celebrated every year to encourage national integration and communal harmony. On the occasion of birth anniversary of Sardar Vallabhabhai Patel pledge is administered for the common goal 'Ek Bharat Shreshtha Bharat'. Electoral Literacy Club (ELC) is formed to educate the voters and impart the awareness to them regarding the importance of voting. Students participated in Vote Campaign and Jatha organised by Election Commission of India, District Administration, Zilla Panchayat and Youth Empowerment and Sports Department. National Voter's Day is organised every year by political science department and ELC. One Day Workshop on 'Voters Awareness' was organised. Students were informed about 'How to Get Voter's ID' and also about 'Importance of Voting in democracy.' To make the students aware about consumer rights, special lecture was organised by inviting eminent personalities on the occasion of 'consumer day' celebration. Students were informed about consumer act 2019. Special lectures were conducted on the topics like women rights, gender equity, facilities for Sc/St students etc.

| File Description   | Documents        |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information   | No File Uploaded |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators**

**C. Any 2 of the above**



and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description   | Documents        |
|--|------------------|
| Code of ethics policy document   | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution has been celebrating national and international commemorative days, events and festivals regularly with great enthusiasm. Various activities and programmes are organised with the theme of unification, strengthening and bonding of the nation. Important national festivals and events remind the students about our country's history and heritage. Following are some of the events organised throughout the year.

- 31st May: Rastriya Tobacco Awareness Programme was conducted. Shri M. J. Kallappanavar, District Advisor, Tobacco Cessation Centre (TCC), Dharwad was invited as a resource person.
- 5th June: Celebrated Vanamahotsava on by planting saplings in the college campus.
- 21st June: Organised Yoga training camp by inviting yoga expert on account of International Yoga Day
- 15th August and 26th January: Independence Day and Republic day- Every year institution celebrates national festivals. Chief Guest hoist flag. On these occasion students sing patriotic songs and makes speeches. Students and staff salute the flag and then sing the national anthem.
- 20th August: SadbhavanaDiwas / Harmony Day was celebrate to encourage national integration and communal harmony.
- 29th August: Sports are important for the physical and mental well being. It is celebrated to commemorate the birth anniversary of Hockey player Dhyan Chand
- 5th September: Teachers Day - Institution celebrates



teachers day to commemorate birthday of Dr. Radhakrishnan, a great teacher.

- 24th September: NSS Day - NSS is the platform where students involve with real life social activities and thereby become responsible citizen of India. Speakers are invited on 24-09-2021 to deliver motivational talk to the students.
- 2nd October: Gandhi Jayanti and Lal Bahadur Shastri Jayanti celebrated with Sarva Dharma Prayer. Cleanliness drive was taken up as a part of SwachhaBhart Abhiyan
- 20th October: Maharshi Valmiki Jayanti Celebrated and invited ShriJorapur as a chief guest on this occasion.
- 31st October: Ekta divas / National Unity day is observed to acknowledge the efforts of Sardar Patel to unite the nation. The day is marked with pledge taking ceremony for the common goal 'Ek Bharat Shreshtha Bharat'
- 1st November: Kannada Rajyotsava Day Celebration
- 12th January: Swami Vivekananda Jayanti organized by inviting eminent persons to inspire the students.
- 14th April: Ambedkar Jayanti celebrated

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of the practice: SELF DEFENSE THROUGH TAEKWONDO**

1. To prepare girl students mentally, emotionally, physically strong.
2. To train students for self defense and confident enough to face the world.
3. To protect who are in difficult circumstances.
4. To educate juniors about self defense.

**Context: Self defense training is a form of women empowerment. It strengthens their self confidence. Because of rising incidence of**

violence against women self defense is essential to equip the girls physically and mentally. Students enrolled in the Institution are from rural background, economically weaker section and belonging to farmers family. During the interaction on many occasions with all the students, IQAC and senior staff of the college identified that, majority of the students are isolated, hesitant to express, they are in need to develop some boldness so as to move anywhere in the society with much confident level. Any untowards incidents occurs, students must be in a position to defend themselves with appropriate skills and strong will power. Keeping all this in mind, college has resolved to train students with self defense skills on Taekwondo with 20 days training session which will rigorously prepare and train students with minimum skills of self defense whenever unexpected circumstances occurs. Practice: In the midst of pandemic situation, college has notified students about this specific programme. More than 25 students responded and joined this programme. Out of which only 16 students continuously participated the training session of taekwondo which is of 20 days duration. Physical Education Director arranged expert Smt. Anjali Kshatratej, General Secretary, Dharwad District Taekwondo Association, who is also International Referee, who has trained the participants between 10.00am to 12.00Nn. Students are exercised with Hammer strike, Elbow strike, Kick, Heal palm strike, etc. and how to use these techniques. Evidence of success Self defence training has instilled a sense of fearlessness and helped in enhancing mental strength among girls. After imparting training girls felt more confident and secured to defend themselves in times of crisis. Though initially students participant found difficulty to adapt the exercises of taekwondo but sustained participation in every activities enabled students to develop will power, physical fitness and learnt how to be smart enough during the unexpected circumstances and face the situation confidently. Problems encountered Students have fear of physical injury during training. More girls need to be motivated to participate in self defence training. Limited financial resources pose a problem in conducting self defence training programme for longer duration. Title of the practice: Alumni engagement

1. To involve alumni in college events
2. To bridge the gap between the college and alumni
3. To engage alumni to deliver special lectures and to conduct women empowerment programme

Alumni are the brand ambassadors of the institution and play crucial role in development of the institution. The involvement of

alumni in supporting and providing contributions voluntarily is important for the development of institution. There is potential to all alumni to contribute to their institute in different ways since every alumni has experienced being a student to becoming a graduate. An alumnus is an effective role model and can be easily accepted by students. Practice:

- Alumni association consisting faculty and alumni work towards forming a network that is mutually beneficial.
- Alumni meet was organisdin and future plans were discussed in the meeting.
- Alumni visited campus and extended support in organizing events. They have contributed the institute in their area of expertise.

#### Evidence of success

- In the academic year 2020-21 during pandemic, our alumni Smt. Sujata Sambrani inaugurated virtually college gymkhana activities. She also contributed rs. 25,000 funds for purchasing desks.
- Our alumnus enhanced confidence and helped inculcating right culture in the line with what the institution intends to convey to its students. Experience shared by alumni was accepted as a guidance and inspiration by the students.
- Alumnus provided financial and in kind support during the year

Problems encountered Sometimes alumnus finds it difficult to take out time from their buy schedule to attend the events.

| File Description                             | Documents        |
|--|------------------|
| Best practices in the Institutional web site | No File Uploaded |
| Any other relevant information               | No File Uploaded |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Women Empowerment through Knowledge Enhancement and Skill Enhancement Programmes** Our institution is nurturing rural talent to the best possible extent. In keeping with our founders and institutions vision and mission of empowering women, our college has given priority for balanced education. The mission of the

institution is to 'Empower the Woman and Strengthen the Nation' with the objectives to make students self-reliant, to achieve academic excellence and to uphold moral and spiritual values. To fulfill our Vision and Mission, our institution gives admission to all students irrespective of their percentage in qualifying examination. Majority of students are from rural background and come from weaker sections of the society. A congenial atmosphere of academic and all round growth of students is provided on the campus. In addition to effective teaching learning process, the following co-curricular and extra-curricular activities were conducted during the year 2020-21. Gender sensitization Programmes :

- A Special Talk on "Women Rights and Gender Equality" was organized on 1st September; 2021 by inviting advocate BasammaHosamani.
- A Special lecture was held by Dept. of Sociology on "Violence against Women & Women Issues in India" and invited Dr. Nalini Bengeri, Professor & HoD of Sociology.
- A programme was organised on 'Health, Diet & Nutrition' was organized by the Progressive Women's Association. Resource person Dr. Renuka Meti, Associate Professor and Chairperson, Department of Food Processing and Nutrition, Karnataka State Akkamahadevi Women's University, Vijayapurafocused on the 'Immunity Boosting Food Habits for students' and on 'Strategies for coping-up with Physical & Psychological Health in Post COVID Time" This helped the students and faculty to take proper diet and nutrition to maintain good health.
- One-Day Workshop was organized on the account of International Women's Day. Awareness was created on 'COVID-19 and Women Health' and also on 'Importance of COVID-19 Vaccination Programme' 8th March, 2021 by inviting Dr. Tanuja Managutti, THO.
- To enhance knowledge of the students, Special lectures were held on 'Union Budget, Intellectual Property Rights, Consumer protection act, Environment protection, Career skills etc.

Skill enhancement programmes:

- 30 Hours Virtual Yoga Course was organised by Sports Dept. from 2nd June to 21st June, 2021 to help the students to become physically and mentally fit during COVID-19 pandemic.
- 3 Weeks Self defense training programme was organised for students from 2nd to 30th Sept. 2021 by inviting expert

trainer Smt. Anjali ParappaKshatratej.

- Poster presentation competition was conducted to develop creativity among students.
- Book-talk, Seminars were organised to inculcate reading habits and presentation skills.
- Students were motivated to participate in national level quiz competition, essay competition and various other competition on account of Azadi Ka Amrit Mahotsava.

**Involvement of students in Extension Activities :**

- Students participated in COVID sensitization programmes, Thermal Screening, Providing Masks, Sanitization etc from June 25th to July 3rd 2020. 19th and 22nd July 2021 during SSLC exams.

Students were given opportunity to participate in Fit India Movement run, cultural activities organised by other institution. Participation of students in the programmes organised throughout year enhanced their confidence, knowledge and skill. Students academic performance is excellent. Many students have continued for higher education and professional courses.

| File Description                             | Documents        |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information               | No File Uploaded |

**7.3.2 - Plan of action for the next academic year**

To obtain NIRF ranking To promote research by students and faculty  
To conduct green audit regularly To introduce new courses and remain relevant to the changing needs in the context of NEP To continue to organize community services for the benefit of society and to create awareness on social issues To construct additional lecture rooms