

### YEARLY STATUS REPORT - 2021-2022

Part A			
Data of the	Institution		
1.Name of the Institution	S. H. A. S. Samiti's Smt. K.S. Jigalur Arts & Dr. (Smt.) S.M. Sheshgiri Commerce College for Women, Dharwad.		
Name of the Head of the institution	Dr. Rajeshwari M. Shettar		
• Designation	Principal		
Does the institution function from its own campus?	Yes		
Phone no./Alternate phone no.	0836-2436182		
Mobile No:	9945295842		
Registered e-mail	shasswcd@gmail.com		
Alternate e-mail	pushpaabbigeri05@gmail.com		
• Address	Near R.N. Shetty Stadium, Behind Sahitya Bhavan		
• City/Town	Dharwad		
State/UT	Karnataka		
• Pin Code	580008		
2.Institutional status			
Type of Institution	Women		
• Location	Urban		

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Grants-in aid	
Karnataka State Akkamahadevi Women University, Vijayapura	
Prof. Pushpa S. Abbigeri & Dr. Anita G. Kadapatti	
9972288241	
0836-2436182	
9110877092	
shasswcd@gmail.com	
pushpaabbigeri05@gmail.com	
http://shasswcd.org/agar/agar20-2 1.pdf	
Yes	
http://shasswcd.org/quick/3.pdf	

#### **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.85	2005	28/02/2005	27/02/2010
Cycle 2	В	2.88	2011	30/11/2011	29/11/2016
Cycle 3	B++	2.79	2022	09/11/2022	08/11/2027

#### 6.Date of Establishment of IQAC 16/06/2005

## 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest	Yes

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View File		
2		
Yes		
View File		
No		
ring the current year (max	ximum five bullets)	
1) Organised 6 days "Employability Skill Development Training Programme" was organized in collaboration with Karnataka Skill Development Corporation, Dharwad.		
2) Conducted A Three-Day Workshop on 'Competitive exams cracking strategies in effective way.' 3) An awareness programme organized on 'Schemes and privileges for Sc/St students in higher education.'		
4) Inter-collegiate competitions as a part of celebration of Aazadi Ka Amrit Mahotsava. 5) Conducted FDP to update knowledge of faculty. Organised a training programme on 'UUCMS'.		
6) Faculty were encouraged for research activities. Two text books were published. 7) Organised community oriented activities. Conducted free eye check-up for students and outsiders.		
8) Completed 3rd cycle accreditation process of NAAC.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
	View File  No  No  No  No  No  No  No  No  No  N	

Plan of Action	Achievements/Outcomes		
To prepare Calendar of events	IQAC sets Calendar of events at start of the each academic year		
To conduct a programme on NEP 2020	Conducted a programme by inviting Dr. S. B. Kamashetty, Finance Officer and Dean Dept. of Commerce and Management, KSAW University and discussed about Course structure Under NEP.		
To organize Career guidance programmes	Organised 6 days "Employability Skill Development Programme" in collaboration with Karnataka Skill Development Corporation. ? Organised 3 days Workshop on 'Competitive Exam Cracking Strategies in effective way' in association with Vidyakashi Career Academy ? A special talk and interaction programme on 'Career opportunities in LIC' ? An orientation programme was conducted on 'Defense examination and Agneepath Scheme'		
To organize competitions to celebrate Aazadi Ka Amrit Mahotsav	As a part of Aazadi Ka Amrit Mahotsav following competitions were conducted ? Organised inter- collegiate Folk song competition ? Organised Debate competition and Essay competition ? Organised Patriotic song competition and Fancy dress competition		
Environment protection awareness programme	Organised a talk on World Environment Day A programme on 'Environment protection and Women'		
Gender sensitization programmes	Organised a special lecture on Female feticide and infanticide On the occasion of International womens Organised a talk on "#Break The Bias: A new		

	Approach"	
Student welfare activities	An awareness programme on "Schemes and Privileges for Sc/St students in higher education" on 23rd Aug. 2022. Organised a talk on the occasion of Backward class and Minority welfare day a discussion was held with experts on the topic ' Government schemes and benefits for backward classes and minorities. Student counseling was done and a special lecture was organized on 'Exam fear and positive study habits' on 28th Feb. 2022. COVID test was done by District Health Office, Dharwad for staff and students COVID-19 vaccination was arranged for students and staff in association with District Health Office, Dharwad	
Yoga Training	For physical fitness of students Yoga classes were conducted from 11-06-2021 to 21-06-2021	
Special lecture / Workshop/Seminar for knowledge enhancement	A special lecture on 'Financial Literacy' was held by inviting a counselor, Financial literacy center A special lecture on 'Importance of translation in the present scenario' on 21-01-2022. A special lecture on "Communication Skills" was organized on 06/01/2021. A special lecture on "e-payment and e-security was organized on 25-01-2022 A Special Talk on Union Budget 2020-22 was organized A special lecture on 'Significance of the international relations' A special lecture on 'Cultural heritage and tourism' was conducted on 03-02-2022. A	

	programme was organized on 'Personality Development'
Voters awareness programme	One Day Workshop on 'Voters Awareness Programme' on 25th August 2021
Community Services	Conducted free eye check-up for students and outsiders in association with M. M. Joshi eye hospital. Organised a special lecture in association with Rotary club on 'Emotional balance' by inviting psychiatrist.
Alumni meet and Parents meet	Alumni Meet was organized on 26/01/2022 and 08-04-2022. Alumni block was constructed out of donation given by Alumni.  Parents meet was organized online on 26/01/2022 and on 17/8/2022.
Faculty Development Programmes	Arranged a special lecture on 'Preparation of documentation for NAAC' on 06-09-2-22 Organised a training programme on 'UUCMS' in Sept. 2022 Orientation programme newly inducted faculty on 13th Dec.2021
Revision classes for weak students and absentees	More than 90 % result achieved
Updating College Website	Regularly website was updated to make Stakeholders aware of all academic activities.
Feedback from stakeholders	IQAC collects feedback from stakeholders and submit analysis to the Principal
13. Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	

Name	Date of meeting(s)
College Governing Body	17/01/2023

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission	
2021 - 22	03/02/2023	

#### 15. Multidisciplinary / interdisciplinary

The college is preparing to include multidisciplinary subjects as per NEP 2020. The Institution focus on multi disciplinary 'Cross learning' finding out connection between different subjects. New curriculum helps students to choose the courses of their choice from other streams which helps them to draw knowledge from different disciplines. The University has provided list of OEs and student can choose one of them. With creative combination of subjects, flexible options and multiple entry and exit options during the UG course students can explore their areas of interest and choose career of their choice.

A student can choose optional subject from other discipline not concerned with core subjects. In 2021-22 Commerce programme offered 'Financial literacy' as open elective for B. A. first semester and 'Investing in stock market' for second semester students. B. A. Programme offered 'Development Studies' for B. Com. I Semester students.

Training and Workshop for teachers

- Workshops were conducted on 05-10-2021 for advancement of knowledge of faculty and to create awareness among stakeholders about NEP.
- Workshop organised on 'New education Policy -2020' on 14-09-2021 for students and parents.
- Faculty members have attended Workshops conducted by affiliating University on 17-09-2021 and on 16-11-2021 for carrying out the curriculum.

#### **16.**Academic bank of credits (ABC):

Academic Bank of Credit is a virtual store house of records of academic credit secured by a student enables to select the best courses to suit their aptitude and knowledge. It removes credit disparity from one university to another/ one institute to another.

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Courses undergone by the students through online modes through national schemes like SWAYAM, NPTEL etc shall also be considered for credit transfer and credit accumulation.

Workshop for teachers and students

• Workshop was conducted on 21-09-2021 to create awareness about 'Academic Bank Credit' among students and their parents.

#### 17.Skill development:

The new curriculum has given more emphasis for skill development considering the need of digital platform which enables the students to acquire the specialized skills

We are trying to ensure that education is skill based which meets the market requirement. We are holding several programmes to increase employability and entrepreneurship among the students.

Workshop for teachers and students

- Conducted employability skill development training to develop students creative thinking, problem solving, goal setting and decision making skills.
- Workshop on 'Physical Education, Sports and Yoga in NEP' was organised on 28-09-2021 to impart the knowledge about the importance of learning Physical Education, Sports and Yoga

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Cultural awareness and expression are major competencies considered important in order to create a sense of identity, belongingness and appreciation of other cultures among the students. NEP 2020 envisions on educational system fashioned on the lines of India's cultural and artistic heritage.

- The linkage between education and culture is carried out by our institution in association with other institution such as Rangayana, Archeological survey of India, field outreach Bureau, etc.
- College future plan will link with other platform such as SWAYAM, DIKSHA to provide knowledge of Art and culture.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

NEP focuses on outcome based education where all parts and aspects of education are focused on the outcomes of the course. The curriculum is designed in such a way that the output to be achieved

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by the end of the session is decided in the first place.

- Student centric methods have been adopted to meet the learning outcomes.
- Timely feedback has been collected to identify the areas of improvements.

#### 20.Distance education/online education:

In the new curriculum, the learning resources are made available on 'Future Skills' prime platform of NASSCOM for the Skill Enhancement Course 'Digital Fluency' for first sem.

Online training was given to faculty through video and other recourses and group has been created by registering each student in Future skills.com. This online learning platform has provided a forum for the free exchange of ideas and improved learning.

### **Extended Profile** 1.Programme 117 1.1 Number of courses offered by the institution across all programs during the year File Description Documents Data Template View File 2.Student 2.1 273 Number of students during the year File Description **Documents** View File Data Template 2.2 130 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year File Description **Documents** Data Template View File

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2.3		99	
Number of outgoing/ final year students during the year			
File Description	Documents		
Data Template		<u>View File</u>	
3.Academic			
3.1		12	
Number of full time teachers during the year			
File Description	Documents		
Data Template		<u>View File</u>	
3.2		15	
Number of Sanctioned posts during the year			
File Description	Documents		
Data Template		<u>View File</u>	
4.Institution			
4.1		11	
Total number of Classrooms and Seminar halls			
4.2		9.29835	
Total expenditure excluding salary during the year (INR in lakhs)			
4.3		40	
Total number of computers on campus for academic purposes			
Part B			
CURRICULAR ASPECTS			
1.1 - Curricular Planning and Implementation			
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process			
The institution adheres to the curriculum laid down by the			

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affiliating University. The curriculum is implemented in tune with the institutional goals and objectives. Teacher makes the syllabi relevant, meaningful, interesting and useful.

The College has the following mechanism for effective delivery of curriculum.

- The Time-Table committee at the beginning of each academic year prepares the Time-Table for theory and practical classes which is prominently displayed on the notice boards.
- Classes are held according to the time-table.
- Faculty members are also provided with the academic calendar showing the time and duration of all activities to be held in the session.
- Special classes were engaged during off hours and holidays to compensate for the time lost in examinations.
- If any teaching day is lost on account of unforeseen contingencies, it is compensated by engaging special classes on Saturdays or Sundays.
- Internal exams are conducted as per the academic calendar.
   Answer scripts are valued and distributed to the students without delay.
- Faculty Members take utmost care to complete the syllabus in time. Principal and Examination Committee Coordinator monitor syllabus coverage in time and make sure that 100% percent syllabus is covered.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	http://shasswcd.org/quick/3.pdf

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution of the University, Internal assessment pattern follows the norms laid down by the University. The University prescribes the internal assessment rules. Under NEP system, out of 100 marks in each paper, 40 marks is allotted for internal assessment which is further subdivided into Written test, Attendance, Seminar/Assignment/Project etc The academic calendar is prepared by Principal and IQAC Coordinator in consultation with faculty. Institutional academic calendar is prepared

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- based on University academic calendar allotting time slots for internal tests. The institution prepares academic calendar well in advance by considering programme objectives and course objectives so that activities are planned accordingly. Academic activities are given priority. All activities were conducted without disturbing the classes.
- The student's academic progress is continuously monitored by conducting seminars, unit test, group discussion etc. For implementation of internal assessment process, examination committee is formed at the college level which monitor overall internal assessment process. This is informed to the students well in advance for their mental preparation for continuous evaluation. The college strictly monitors the attendance of the students and student needs to have requisite percentage of attendance to be able to fill the examination forms.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	file:///F:/AQAR%202021-22/CRI%20-%202/2.5.1I nternal%20assessment.pdf

#### 1.1.3 - Teachers of the Institution participate in | B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of **Curriculum for Add on/ certificate/ Diploma Courses Assessment / evaluation process of the** affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<u>View File</u>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

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#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College instills values and ethics in students through variety of activities. Curriculum designed by the affiliating University includes various topics/chapters covering cross cutting issues relevant to Gender, Environment and Human Values and Professional Ethics.

Issues relating to environmental changes, gender issues, human values and professional ethics are covered in the syllabus of various subjects. Co-curricular and Extracurricular activities were conducted to integrate cross cutting issues.

- Gender sensitization programmes such as special lectures, Seminars were conducted
- NSS, Eco club, Community Services committee promotes environmental protection through tree plantation, special lectures etc.
- Progressive Women's Association conducts several awareness programmes relating to women rights and gender equality, etc.
   Organised a special lecture on 'Female feticide and infanticide'
- Organised a programme on `Environment protection and women' by inviting environmentalist
- Human values are fostered through NSS, Scouts and Guides and Community services committee
- Extracurricular activities like Cultural events, Debate, Fine arts competitions etc which makes the students aware about gender issues, environmental issues, etc. It inculcates human values in them and helps them in becoming good citizen.
- Professional ethics are taught as part of holistic development of students Workshops and Special talks were held on intellectual property rights, Consumer rights etc which enables the students to understand professional ethics.

College celebrates important days such as World Environment Day, International Yoga Day, Independence Day, Teachers day, Youth Day, National girl child day, Constitution day etc are celebrated to imbibe values. These celebrations nurture social, human values in the students.

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File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

### **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution**

B. Any 3 of the above

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#### from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

### **1.4.2 - Feedback process of the Institution may** be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	http://shasswcd.org/quick/5.pdf

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of sanctioned seats during the year

260

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

82

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Studentsare from different social, cultural and economical background with different learning capabilities. Pre-admission analysis is done. As the students learn in different ways and at different level, faculty recognizes individual differences among students and makes various strategies to assess their learning levels.

Identifying slow learners- On the basis of performance of students in previous examination, interaction, performance of students in tests.

#### Activities for slow learners:

- Giving extra coaching for average students. Extra classes are conducted in the subjects like Accountancy, Statistics, English etc.
- Solving previous year question papers.
- Individual guidance & Additional reading materials from the department book bank.
- Revision classes
- · Lectures of eminent personalities.

#### Identifying advanced learners

 Those who have scored more marks, who are more interactive, quick in grasping, are considered as advanced learners.

#### Activities for advanced learners:

- Encourage to participate in inter-collegiate competitions
- Procurement of academic journals and competitive exam related magazines based on suggestions.
- Projects, Seminars, Group Discussion etc.
- Felicitate with cash prizes and shields.

#### Specific outcome:

Slow learners showed improvement in the knowledge of the concerned subject and they scored more marks in internal assessment and university examination. They participated in group discussion and classroom interaction. Advanced learner scored better marks in exams.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
273	12

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college focuses on the student-centric methods of learning to make it more effective. Since students vary in their ability to grasp, teachers adopt teaching methodologies that impart education through student centric methods. The traditional methods of teaching are supplemented with experiential learning, participative learning which are undertaken as follows.

#### Experiential Learning:

- 1. Computer Laboratory Free internet excess and WiFi helps to promote self learning.
- 2. Network Resource Centre It provides individualized learning experience to the students
- 3. Field Visits To gain practical knowledge field visits are arranged
- 4. Micro Projects Dept. of Commerce, Economics and Sociology encourage and guide the students to take-up micro projects.

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#### Participative Learning:

- 1. Group Discussion- Group discussions are regularly assigned to promote participative learning.
- 2. Competition Students are encouraged to participate in competitions for real time exposure
- 3. In-house seminars Seminars are conducted to boost confidence, develop their communication and presentation skills

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institution has projectors installed in class rooms, computer lab, seminar halls to enable the teachers to give PPT and audio visual presentation. Students also use this facility to give their presentation on subjects that facilitates learning and presentation skills.

Use of ICT in teaching raises interest of the students in learning. The teachers are made techno-friendly through proper training to make use of modern teaching facilities. They use PPT's and Video to help the students to understand the concepts easily. Subject-wise Whats app groups were created and used for communicating information and giving study materials. Computer Lab with internet connection promotes independent learning. Faculty and students participate in Webinars to enrich knowledge and skills.

#### ICT Tools used by the teachers

- LCD Projector
- Power Point presentation, Documentary on the topics relating to subject
- Subject wise Whatsapp Group for interaction with students and for providing study material
- Google Meet, Zoom, Microsoft Teams
- Google Classroom for giving assignments, providing study materials and conducting tests
- You Tube channel created by some of the faculty and few were

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#### lectures were uploaded on the Jnana Nidhi official website.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://shasswcd.org/criterion/cr4/4.3.2/3.jp g

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

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4

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

31

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the University guidelines internal tests are conducted by the institution. The result of these tests is declared and checked examination scripts are distributed among the students to make them aware of their mistakes and the area where they can score more marks. The faculty guides the students to improve their performance.

The examination committee prepares time table for the internal tests.

The college has an examination committee to conduct internal assessment effectively. The Semester end exams are conducted by the University. Examination and evaluation of all disciplines are conducted by University at the end of each semester.

Internal Test - The examination committee informs the students about internal test. Faculty informs syllabus and question paper in the

beginning. Internal exam schedule is coordinated in the academic calendar. The total internal marks are forwarded to the University in time for inclusion in semester result.

Home Assignment - Students are asked to submit within the proper time schedule.

Group Discussion - Students knowledge is evaluated on the basis of presentation skills, communication skill and language fluency.

Computer Practical Exam. - It is mandatory for B. Com. II and III year students.

Semester Examination - Semester end examinations are conducted by the University.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college maintains transparency in the evaluation and provides platform for redressal of grievance of students in University examination.

#### Institution Level

Mechanism for redressal of grievance of students regarding external evaluation by University examination:

- Examination committee is formed at the college level which monitor overall internal assessment process.
- College examination committee prepare time table for internal test in the beginning of the academic year.
- Communicates regarding internal assessment well in advance.
- Any corrections in the total marks identified by the students in the answer script are made immediately by the faculty.
- Assessment of scripts and communication of marks to students takes 8-10 days time.
- If student is not able to appear for Internal examination due to medical or genuine reason test is conducted for that student by the examination committee.

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#### University Level

• If student feel any discrepancy in marks obtained University examination, they approach with proper application. After verifying the complaint it is forwarded to the University to get the problem solved.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes, Course outcomes for all programs offered by the institution are stated and displayed on website and communicated to teachers and students. The faculty and students are well aware of this and are communicated by following mechanism.

- Hard copy of syllabus and learning outcomes are available in the department
- Uploaded in the college Website

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of Programme Outcomes and Course Outcomes are measured using various indicators throughout the academic year. The learning outcomes determine the strategies for teaching, learning and evaluation. PO's and CO's are attained in following ways:

- Faculty preparesstudents to face the examination confidently which helps to assess the level of attainment of Po' and Co's.
- Faculty monitors the student through mentorship if student

- show inabilities to achieve the intended learning outcome they are provided with remedial teaching and simplified.
- Apart from chalk and talk method of teaching experiential teaching tools such as Seminars, Workshops, Field visits, Mini Projects etc are also adopted.
- The classrooms are ICT enabled and establishment of language lab and computer lab enhances teaching learning effectiveness.
- Faculty members are encouraged to participate in faculty development programmes to update their knowledge and keep pace with changing trends in teaching methodology.
- Community development programmes are organised regularly by Community services committee, NSS, Scouts and Guides and various department.
- Programme outcome is also evaluated on the basis of the students progression in higher studies, placements etc.
- Institution conducts various activities such as intercollegiate competitions, cultural activities, life skill development programmes, health awareness programmes, career oriented programmes etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

92

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	http://shasswcd.org/quick/result.pdf

#### 2.7 - Student Satisfaction Survey

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### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://shasswcd.org/quick/1.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

- 3.1.2 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

- 3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the year
- 3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution during

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#### the year

03

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

02

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

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Our institution actively organized various extension activities to sensitise the students towards community needs. Participation in extension activities not only sensitise the students about social issues but also to contribute to the society and facilitates holistic development of students. The college has two NSS units consisting 200 volunteers. Students have been given opportunity to join NCC in other colleges. The institution organises extension activities through NSS, NCC, Scouts and Guides, Youth Red Cross Unit, Community Services/ Extension activities Committee etc. Many activities were organized in joint collaboration with NGO's and Govt. department. Outreach programmes are conducted on Sunday's, Holidays and after college hours. The institution has signed MoU with Giri Foundation (NGO) for conducting extension activities.

The following extension activities have been organised:

- Free Eye Check-up camp was organized in association with M.M. Joshi eye hospital students and outsiders on 3rd Sept. 2022.
- Organized a special lecture on 'Emotional Balance' in association with Rotary Club, Dharwad on 07-09-2022 for P U College students by inviting noted psychiatrist Dr. Swapna Pandurangi.
- Awareness programme was organized for parents on 'e-payment' on 26-01-2022.
- Students participated in Covid sensitisation programmes neighbouring community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

26

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

- 3.3.4 Number of students participating in extension activities at 3.3.3. above during the year
- 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

232

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.4 - Collaboration

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### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

- 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
- 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and optimal utilization of physical infrastructure. At the beginning of the academic year need assessment for up-gradation/replacement/Addition to the existing infrastructure is carried out. After reviewing course requirement, computer student ratio, budget constraint etc need based equipments are purchased.

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- Separate cabins for staff, student room, Dhyana mandira, playground, gym, and hostel to support the academic activity in the campus.
- The well equipped Library situated in an area of 289 sqm. Our Library is the central hub of the college having IT based facility.
- Library has Network Resource Centre.We have the membership of Inflibnet N-LIST Programme (Shodha Sindhu). News Papers, periodicals, other magazines & Peer Reviewed Journals are available in the library.
- Library is well stocked with the collection like rare books, latest books, research publications, reports, CDs/DVDs, back volumes of periodicals & journals. Display stand for New arrivals.
- There are 10 Projectors, 70 Desktops 04 laptops for faculty and students.
- Reprography facility is available in the college.
- CCTV cameras have been installed.
- Solar lights have been installed.
- The college campus is Wi Fi enabled with 03 Access points.
- College has power back up of 05 KVA for uninterrupted administrative work.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://shasswcd.org/criterion/cr4/4.1.1/1.jp

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college has given priority for balanced education to support holistic development of students.

Cultural activities -Various cultural activities like talent hunt /fresher's day, ethnic day, annual day in which students exhibit their talent. Talent hunt programme is conducted in the beginning of the academic year to know the hidden talent of the students. Students interested in learning music, dance, drama painting etc were selected for further training. Our students have brought many laurels to our college through their performances in cultural events and fine arts.

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The college provides facilities and various equipments such as Keyboard, Harmonium, Swarangini Tanapura, Swarangini, Taalmaletc for cultural activities.

 Sports -Various facilities are provided for indoor and outdoor games.

Outdoor games - The ground is utilized to play Kho-Kho, Basket Ball, Volley ball, Net Ball, Hand Ball, Tenni- Coit, Ball Badminiton, Kabbaddi. Indoor Games facility- Table Tennis, Chess, Carrom etc.

 Gymnasium and Yoga - For physical fitness and health college offers the facility of gymnasium which have latest fitness equipments and open for the students and staff. The college has a ground that is used for multipurpose sports like Kho-Kho, Volley Ball.

The college has a playground which is used for multipurpose

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://shasswcd.org/criterion/cr4/4.1.2/3.pd f

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

80

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

80

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

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### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.35

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

• Name of the ILMS Software: e Lib library Management Software - AARGEES Softwares, Hubballi.

Nature of Automation : Partially

• Version : e Lib 8.1

• Year of Automation: 2009

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 0.54

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Five Computers and Photo Coping machine have been purchased during the year 2021.

IT facilities have been upgraded during when financial assistance was received by UGC. LCD Projector, Hardware up gradation, Software

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up gradation, Network resource centre, LAN facility, WiFi facility is provided.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<u>View File</u>

### **4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.66

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- Civil maintenance comes under the principal of the institution. If cost of any requirement exceeds Rs 5000/approval is obtained from the management. Quotation is invited from vendors and the problem is resolved. Minor repairs are attended by hiring technician, carpenters etc.
- 2. Mechanical maintenance: If the items are required, concerned staff sends the proposal to the Principal and bill is sent to accounts section through proper channel.
- 3. Computer Science lecturer takes care of the computer lab.
  Annual Maintenance of Library software and office software has been given Sanmati Computer Services, Dharwad.
- 4. Library maintenance :Librarian takes care of the library with the help of Assistant and attender.Library Committee conducts meetings regularly with the chairmanship of Principal. For requirement of equipments Librarian intimate the Principal to provide necessary equipments.
- 5. Sports Section maintenance-Physical director conducts meeting with the chairmanship of Principal to discuss about the budget, to conduct intercollegiate tournaments and take approval for purchase of sports material. All sports facilities are maintained by Physical Director with the help of peons.
- 6. Maintenance of Computers/ Lan/ Projectors/ UPS/ WiFi/ Internet/ CCTV etc:College hires services of concerned service centers.
- 7. Maintenance of Classrooms: We have hired services for cleaning of toilets, hostel etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://shasswcd.org/quick/2.pdf

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

40

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

01

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

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5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	http://shasswcd.org/quick/skill.pdf
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

## 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

155

## 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

155

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

13

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

## 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

## 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

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#### examinations) during the year

00

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded

#### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

26

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council (College Gymkhana) is constituted every year. Class representatives are nominated or elected if there is more than one contestant. The elected candidate will represent the class in the council for that academic year. The Secretaries for various committees are elected.

The student's representatives- General Secretary, Joint Secretary, Secretaries of various Committees and Class representatives are actively involved in conduct of various Curricular, Extra Curricular and Extension activities. The meeting of such representative's is

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held at regular intervals.

The committees which have student representation are:

Cultural Committee - It is formed beginning of the academic year.

Debate Committee - The Convener and student representative organize various competitions.

Fine Arts Committee - The Convener of the committee and student representative conducts competitions such as Poster making, Cooking competition etc.

Progressive Womens Association - Faculty in-charge and student representative play important role in conducting programmes related to women empowerment.

Sports Committee - Physical director, faculty members and student representative organize sports events and annual sports

National Service Scheme - NSS programme officer, faculty members and student representatives organize regular activities and special camp in adopted village.

IQAC - Final year student is selected as one of the member of IQAC every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

55

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our institution considers all its Alumni as assets. College has active Alumni Association. The Association is already registered with Reg. No. 336/2019-20,314/2020-21. Alumni association has kept constant touch with the college and always comes forward with helping hand. During Inter-collegiate activities, tournaments etc., past students come forward and extend their helping hand. The alumni are placed in companies, professional fields, academics, social work etc. Some of our alumnae who are successful in their career were invited to guide the students.

- Our distinguished alumni Smt. Manjula Yeligar, Assistant Director, Social Welfare Department, Dharwad was invited as a chief guest for the programme on 'Savidhan Dina (Constitution Day)' on 26-11-2021.
- An Online Alumni Meet was organized on 26/10/2021 and 08-04-2022.
- Alumni Block was constructed out of donation given by our Alumni during the year

File Description	Documents
Paste link for additional information	http://shasswcd.org/criterion/cr5/5.4.1/1.pd <u>f</u>
Upload any additional information	<u>View File</u>

#### 5.4.2 - Alumni contribution during the year

E. <1Lakhs

#### (INR in Lakhs)

File Description	Documents
Upload any additional	<u>View File</u>
information	

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the Institution

"Jnanada Baladinda Ajnanada Kedu" (Eradication of ignorance through dissemination of knowledge)

Mission

"Empower the Woman, Strengthen the Nation"

#### Goals

- To make self reliant
- To achieve academic excellence
- To uphold moral and spiritual values
- To imbibe social equality, harmony and service
- To make gender sensitive

The Principal, IQAC and Heads of various committees play an important role in designing and implementing various administrative and academic planning in achieving vision and mission of the institution. The college is governed by Shri Hurakadli Ajja Shikshana Samiti . The management has taken keen interest to translate vision into action effectively. Unity, cooperation, coordination and discipline among students are inculcated through NSS, NCC, Sports, Scouts and Guides activities. It enhances social responsibility and nationality. Various committees provide variety of chances to excel and exhibit their inner talent in cultural and competitive programmes. Community services and extension activities have been organised on regular intervals in collaboration with NGO's. Induction programme, Parents meet, Alumni meet are also organised for proper governance. Constructive suggestions are considered while planning and implementation. By providing several welfare schemes like Scholarships, concession in fees, various awards and cash prizes, the college tries to uplift the economically

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#### deprived students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has adopted decentralized governance policy for the development and smooth functioning of the college. Different committees are formed involving staff and students. Student secretaries are elected to various committees.

#### Committees under Gymkhana:

- 1. Cultural Committee
- 2. Debate Committee
- 3. Fine Arts Committee
- 4. Miscellany Committee
- 5. Progressive Women's Association
- 6. Sports Committee

#### Committees for Administrative purpose:

- 1. Prospectus Committee
- 2. Admission Committee
- 3. Time-Table Committee
- 4. Examination Committee
- 5. Library Committee

Committees made imperative by Govt., UGC and Other Committees:

- 1. UGC Committee
- 2. IQAC Committee
- 3. Anti Ragging and Prevention of Sexual Harassment Cell, Grievance Redressal Cell, SC/ST Cell, Counselling Cell (Student Welfare Unit)
- 4. Career Guidance and Placement Cell

- 5. NSS Unit
- 6. Scouts and Guides
- 7. Red Cross Unit
- 8. Community Services/Extension Activities Committee
- 9. Parents Meet and Alumni Association
- 10. Discipline Committee
- 11. Green Campus Committee

Each committee comprises of one faculty as a Convener and two to three facultes and a student representative as members. The suggestions given by the students are implemented if found useful. The non-teaching staff works in coordination with Principal. Financial decisions are taken with approval from Principal. Approval from the Management is taken by the Principal if the amount is big. The policy making decisions are made by consulting both Teaching and Non-Teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Perspective and strategic plan is deployed by IQAC.

- Upgraded computer lab. Purchased five computers
- Increased infrastructure. During the year constructed Alumni Block. More CC Camera's installed.
- Faculty development programmes organized. Orientation programme conducted for newly inducted faculty.
- Organised inter-collegiate cultural event and tournaments.
- Conducted COVID vaccination drive and distributed masks
- Organised voter awareness programmes.
- Conducted gender sensitization programmes.
- Conducted green audit

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In accordance with rules of the institution following organizational structure and decision making process are in place.

#### Governing Body

All the major decisions of the Instituteare taken by the governing body which meets periodically. They conduct meetings with the Principal and staff members.

#### Principal

Principal acts as a liaison officer between management and institution. Principal holds periodic staff meetings of Vice-President of Gymkhana, Conveners of various committees. Principal executes academic and administrative plans and policies with the help of various committees.

Internal Quality Assurance Cell (IQAC)

IQAC plays a prominent role in developing a quality system for conscious, programmed action to improve the academic and administrative programmes of the college. IQAC was formulated on the basis of recommendations given by NAAC. Every year IQAC submits AQAR to NAAC.

#### Service rules

The teaching and non-teaching staff is oriented about administrative and service rules. They are educated about conducting of service, rules and responsibilities, discharge of duties, increments applying for various kinds of leave, code of conduct regarding faculty development programme etc.

#### Recruitment procedure

Institution adheres to government policies, UGC guidelines and University guidelines for recruitment and promotion of teaching and non-teaching staff. Promotional benefit is given to staff without delay.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://shasswcd.org/criterion/cr6/6.2.2/1.pd <u>f</u>
Upload any additional information	No File Uploaded

## 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Well being of staff is important for effective functioning of the institute. The institute has following welfare measures to staff members.

- Promotional benefits to the staff as and when due within stipulated period of time
- Supportive management
- Scope for Faculty Improvement Programmes.

- Reimbursement of bills as and when teachers purchase learning resources based on course curriculum.
- Separate and spacious cabins for every staff along with computers, internet, furniture, cupboards, etc
- OOD facility is provided to staff for attending academic seminars, conferences, conferences and professional development programmes.
- College regularly conducts Faculty Development Programmes.
- In the case of excess of workload, Management hired temporary teachers.
- Faculty suggestions and recommendations are considered and implemented based on priority.
- Deputation of staff for professional training sessions conducted by competent agencies and institutions.
- Financial support for conduct of special lectures, orientation, seminars, workshops and conferences.
- Two sets of Uniform given to menial staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

## 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes

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#### organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

## 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The process of appraisal is carried out at the end of academic year. The institution has well established mechanism of faculty performance which will ensure better teaching-learning opportunities

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#### continuously.

#### Student feedback:

Students have an opportunity to evaluate the subject teacher. The students feedback is also scrutinized by the principal and discuss the remarks with the concerned faculty.

#### Parents and Alumni Feedback

The feedback is taken at their meet. This helps for taking corrective measures.

#### Self appraisal:

At the end of every academic year the faculty members have to submit the self appraisal report regarding academic and professional achievements, leadership roles, extension services rendered, annual result etc. Based on feedback and self appraisalPrincipal guides the staff. The administrative work is monitored by Principal and office superintendent.

The performance appraisal of non-teaching staff is done by the Principal based on quality and quantity of their work, computer knowledge, relationship with students, honesty, efficiency etc. They are counseled to improve their potentialities and efficiency of work with efficiency. The Principal holds meetings with the administrative/office staff and briefs the members about the observations made and suggest areas for improvement. Any deficiency in the work is brought to the notice of governing body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a mechanism for internal and external audit to ensure financial compliance. Institution conducts internal audit regularly at the end of every financial year. An auditor Udayaravi

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Associates, Chartered Accountants is appointed by the governing body for internal audit. All the bills vouchers are audited by an internal auditor. A proper record of all the expenses is maintained by the institution.

Internal Audit was conducted on 15-11-2021. The external audit is carried out by the government auditor.

File Description	Documents
Paste link for additional information	http://shasswcd.org/quick/8.pdf
Upload any additional information	<u>View File</u>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7.6 lakhs (Rs.7,68,539.00)

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is affiliated to Karnataka State Akkamahadevi Women's University, Vijayapura and following the rules and regulations laid down by the UGC, University and Government of Karnataka.

The college mobilizes funds through:

- Salary grant from Govt. of Karnataka
- Donations
- Alumni contribution
- Examination grant from parent University
- Scholarship grants from govt. of Karnataka
- Admission, tuition and other fees collected from students

Sale of admission forms

Optimal utilization of financial resources:

Grants received from

2021-22

Salary Grant from Govt.of Karnataka

2,94,81,650.00

Student fees

16,68,829.00

Donation from Alumni

Rs/-34,680

(Sub fees: 24,480

Reg. fees: 10,200)

Optimal use of financial and other resources of the institution is ensured.

- The funds received from the government are strictly utilized as per the instruction specified with the provision of funds
- Budgetary plan is prepared after considering the requirements of various departments and committees. The utilization of sanctioned budget is monitored by the Principal
- Holding different classes in the same hall at different slots of time.
- Upgrading computers rather than discarding them as junk
- Stock verification before ordering them as junk.

File Description	Documents
Paste link for additional information	http://shasswcd.org/quick/8.pdf
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one the policy making and implementing unit in the College. College has a functional IQAC which is striving for quality enhancement by continuous efforts to achieve improvement in all working areas of the institution. IQAC activities:

- Enhancement of teaching quality IQAC has encouraged faculty teachers to upgrade advanced mode of teaching learning process. Faculty development programmes were conducted to upgrade teaching quality. Teaching quality improved through enhancement of ICT infrastructure. Class rooms are equipped with LCD projectors. Training was given to teaching and nonteaching staff in use of technology.
- Enhanced research culture IQAC has motivated faculty members to present papers at reputed academic journals and also involve in book publishing and chapter editing processes. This has increased publication of text books and research articles. During the year two edited books have been published by the faculty.

Feedback from stakeholders - IQAC obtained feedback from stakeholders that include students, parents and alumni on teachers, infrastructure, library and other facilities provided by the institution. This has improved teaching learning and evaluation process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Post accreditation quality initiatives (second and subsequent cycles)

We have IQAC from 2005. After accreditation by NAAC in 2011 the institution has undertaken various quality enhancement initiatives.

Academic System

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- IQAC reviews teaching methodology and upgrade as per requirements.
- Upgradation of computer lab
- Use of a well-planned informative and chalked out academic calendar is in practice.
- Orientation programme is organized for newly admitted students.
- Student feed-back on teaching proficiency is collected.
- Performance appraisal is collected to provide feedback for improvement
- Number of titles and number of books added the library.
- Result analysis is done by the faculty and discussion with the principal is held for improvement of the result.
- Career guidance activities are strengthened. Arranged programmes on employability skills, interview skills, and analytical skills etc.
- Number of publications increased

#### Administrative System

- Sufficient number of computers, Admission software, Internet facility, CC Camera etc., enhances quality in administrative system.
- Well maintained office with its efficient trained non-teaching staff, under the supervision of office superintendent maintains good quality in the administrative mechanism of the college.
- Administrative staff members keep rapport with the students and parents and provide information about administration, notification, scholarships, results, etc., on the notice board.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state,

C. Any 2 of the above

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## national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://shasswcd.org/quick/14.pdf
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows sensitivity through various initiatives. Sensitization of students is done through special lectures and workshops and competitions. Gender sensitization programmes conducted during the year

- A Workshop was organized on '#Break the bias: A new approach' on International Women's Day.
- National girl child day was celebrated. A Special lecture conducted on 'Female feticide' on 27th Jan. 2022.
- Yoga sessions conducted for creating awareness about importance of physical and mental health.

Specific facilities provided for women in terms of :

- 1. Safety and Security
- 2. Counselling
- 3. Common Room
- 4. Day care center for young children
- 5. Any other relevant information

Specific facilities provided are as follows.

a. Safety and Security

The college building is monitored through cctv surveillance. Self

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defense training was arranged for students. College has constituted anti ragging cell and anti sexual harassment cell to ensure safety of the students.

- b. Counselling: Institution has a system of mentoring for inculcating social and moral values. Student welfare officer looks after the welfare of the students. There is separate counselling cell. Psychiatrists, Professional counselors are invited to council students for their well being.
- c. College has separate common room for the students.
- d. Napkin vending machine has been installed in the student room.

File Description	Documents
Annual gender sensitization action plan	http://shasswcd.org/quick/11.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://shasswcd.org/quick/10.pdf

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

- 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
  - Solid waste management
  - Liquid waste management
  - Biomedical waste management
  - E-waste management

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- Waste recycling system
- Hazardous chemicals and radioactive waste management
- Solid waste management-Dustbins are kept in the campus to ensure cleanliness. Biodegradable wastes are collected by HDMC (Corporation).
- 2. E-waste management- Old UPS batteries were replaced with new one under buyback offer. UPS Batteries are charged timely.

  Awareness programmes on e-waste management were organised.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://shasswcd.org/criterion/cr7/7.1/4.jpg
Any other relevant information	No File Uploaded

# 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

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File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

- 7.1.6.1 The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities
- B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

- 7.1.7 The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading
- D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Students are exposed to different cultures by participating in the programmes organised by Various Committees, NSS Units, Scouts and Guides, Community Services Committee, Social Science Association etc.

Following activities were conducted during the year 2021-22:

• Fresher's Day

We celebrate Freshers day. The aim is to welcome new students in friendly atmosphere and to boost their confidence. This day promotes communication and bonding between senior and junior students.

Sarva Dharma prayer

Institution organized Sarva Dharma Prayer to maintain religious harmony among students. On this occasion students recite the holy books Bhgavat Gita, Quran and Bible.

• Ethnic day celebration

Celebration of ethnic day enables the students to revive love and respect for their own culture. Students were dressed in traditional attire depicting our culture and tradition.

• Rashtriya Ekta Diwas

Pledge is administered by the teachers and students in college. Speeches made by students on life and role of Sardar Patel in the freedom struggle to establish a harmonious society.

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Sadbhavana Day

It was celebrated to encourage national integration and communal harmony.

Celebration of cultural and regional festivals

Students and teachers jointly celebrate Women's day, youth day, teachers day, new year, orientation and farewell programmes and Holi festivals etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution has conducted number of programmes to make the students aware about fundamental duties of every citizen. Hoisting of flag on Independence Day and Republic day to instill among students a feeling of patriotism and a zest to do something for their country. Gandhi Jayanti, Sadbhavana Diwas/Harmony Day is celebrated every year to encourage national integration and communal harmony. On the occasion of birth anniversary of Sardar Vallabhabhai Patel pledge is administered for the common goal 'Ek Bharat Shreshtha Bharat'. Electoral Literacy Club (ELC) is formed to educate the voters and impart the awareness to them regarding the importance of voting. A programme on 'Voters Awareness was organised. Students were informed about 'How to Get Voter's ID' and also about 'Importance of Voting in democracy.' Indian Constitution is a mandatory subject for first year students. Special lectures were conducted on gender equity, facilities for Sc/St students etc. NSS has organized awareness COVID sensitization programme and awareness programme on environment protection etc.

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File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemmorative Daysorganised throughout the year:

- 5th June: Celebrated World Environment Day by invitingProf. R. M. Pattar, JSS College, Dharwad.
- 21st June: International Yoga Day: Yoga expert Shri CG Hiremath delivered a talk. Students and Staff practiced yoga.
- 15th August and 26th January: Independence Day and Republic day- Chief Guest Dr. Nirmala Hiregoudar hoisted flag.
- 20th August: Sadbhavana Diwas celebrated. Prof. Pushpa Abbigeri addressed the students.
- 5th September: Institution celebrates teachers day.
- 14th September- Fit India Run Programme on the account of

Azadi ka Amrut Mahotsav Celebration.

- 24th September: NSS Day .Dr. Anita Kadapatti delivered a talk.
- 2nd October: Gandhi Jayanti and Lal Bahadur Shastri Jayanti celebrated with Sarva Dharma Prayer.
- 20th October: Maharshi Valmiki Jayanti Celebrated and Shri Jorapur was the chief guest on this occasion.
- 31st October: Ekta divas is observed .Principal Dr. Girija Yabannavar administered pledge.
- 1st November: Kannada Rajyotsava Day: Shri M. C. Bandi spoke and students performed cultural activities.
- 26th Nov. Savidhana Diwas: Smt Manjula, Assessment Director, Social Welfare Department and our Alumnus was resource person.
- 12th January: Swami Vivekanada Jayanti organized.
- 25th Jan: National Voters Day. Invited Dr. A. R. Jagatap from GFGC to deliver a talk.
- 14th April: Ambedkar Jayanti celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice: Voter Awareness Programme

#### Objectives:

• To promote democratic values & enrollabove age of 18.

#### The Context:

Voters need to be educated about importance of participating inelectoral process

#### The Practice:

Electoral literacy Club has been set up to educate voters about the electoral process.

#### Activities Organised:

- Online voter registration
- National voters day on 25th Jan.2022.
- Essay competitionon 10th Nov. 2021.
- Quiz competitionon 14th July, 2022.

#### Evidence of success:

This practice helped students participation in voting system.

#### Problems Encountered:

Some voters were unable to registerin electoral roll online. After proper guidance by faculty they were able to register.

2. Title of the practice: Community Extension Activities

#### Objectives:

1. To sensitise students on social issues to instill a strong culture of social responsibility among them.

#### The Context-

It is realized that student must be sensitized about society by organizing extension activities.

#### The Practice-

NSS, Community service and Extension activity committee involvestudents in community service activities.

#### Activities Organised:

- Free eye-check-up Camp
- A programme on 'Emotional Balance'

#### Evidence of Success-

Extension activities inculcated among students an empathetical attitude towards needy people.

Problems Encountered-

Few students were not able to participate in extension activities after college hours.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Student empowerment through Career Skill Development Programme:

- College has signed MoU with Vidyakashi Career Academy to guide the students to prepare for competitive examination and making the students aware about career opportunities after degree. Trainings and interactive workshops were conducted to them recognize, develop and articulate their employability skills and to make them confident. In addition to effective teaching learning process, the following activities were conducted during the year 2021-22.
- IQAC and students welfare Unit organized 6 days 'Employability Skill development training programme' in association with Karnataka Skill Development Corporation from 18-07-2022 to 23-07-2022. Training session Students learned Resume preparation, Interview skills, Presentation skills, Team work, Leadership, Critical thinking, Professional communication etc.
- Educational talk on Stock market and a demo on 'online stock trading' was organised on 13th Oct. 2022 by inviting eminent speaker and Trainer Shri Jayraj Faculty of IBMR. The programme was organised to give students practical knowledge, Skills and confidence to trade in stock market.
- Three days workshop was conducted on 'Competitive exam cracking strategies in effective way'. Workshop helped the students to improve their aptitude and reasoning skills, Understand interpersonal skills, 360 degree GK and awareness about learning through apps etc.

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File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

- To establish incubation centre in college to develop innovative entrepreneurial culture.
- To obtain NIRF ranking
- To promote research by students and faculty
- To introduce new courses and remain relevant to the changing needs in the context of NEP
- To continue to organize community services for the benefit of society and to create awareness on social issues
- To construct additional lecture rooms
- To implement suggestions made by the NAAC Peer Team during the third cycle of NAAC.

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